

FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER  
 JOINT OPERATING COMMITTEE  
 NOVEMBER 21, 2019

The monthly meeting of the Franklin County Career and Technology Center's Joint Operating Committee was held on Thursday evening, November 21, 2019 in the boardroom with Chairman Yates calling the meeting to order at 7:00 p.m., followed by a moment of silence and salute to the flag.

MEMBERS PRESENT:	Dr. Mark Schur	Chambersburg-alternate
	Kris Scritchfield	Chambersburg-alternate
	Von McGee	Fannett-Metal
	Charlie Suders	Shippensburg
	Jon Heebner	Tuscarora
	Beth Reecher	Waynesboro
	Curtis Wengert	Waynesboro

MEMBERS ABSENT:	Carl Barton	Chambersburg
	Pat Fridgen	Greencastle
	Shannon Yates	Greencastle
	Susan Spicka	Shippensburg

ALSO PRESENT:	Rodney Benedick	Superintendent of Record
	Jim Duffey	Admin. Director
	Ben Mordan	Assistant Director
	Neil Rotz	Business Manager
	Jan Collier	PNP
	Kathy Gress	ABC

**Election of Chairperson Pro Tempore** – Jim Duffey opened the floor for nominations. Mr. Heebner nominated Mr. Suders. On a Heebner/Reecher motion/second and carried unanimously on a voice vote, the nomination was approved. Mr. Suder abstained.

**RECOGNITION OF VISITORS:** Kathy Gress with ABC, representing the GAC.

**PUBLIC COMMENT:** None

**APPROVAL OF THE NOVEMBER 21, 2019 AGENDA:**

On a Heebner/Wengert motion/second and carried unanimously on a voice vote, the agenda was approved.

**APPROVAL OF THE OCTOBER 24, 2019 MINUTES:**

On a Heebner/Schur motion/second and carried unanimously on a voice vote, the October 24, 2019 minutes were approved. Mr. Wengert abstained.

**FINANCIAL REPORTS:**

Mr. Rotz, Business Manager, presented the following financial reports:

General Fund	Beginning Balance 10/1/2019	\$ 1,570,797.52
	Receipts October 2019	\$ 789,000.54
	Expenditures October 2019	\$ ( 689,077.15)
	Ending Balance 10/31/2019	\$ 1,670,720.91

General Advisory	Beginning Balance 10/1/2019	\$	13,980.00
	Receipts October 2019	\$	0.00
	Expenditures October 2019	\$	0.00
	Ending Balance 10/31/2019	\$	13,980.00
LPN Program	Beginning Balance 10/1/2019	\$	615,658.16
	Receipts October 2019	\$	65,296.54
	Expenditures October 2019	\$	(186,515.74)
	Ending Balance 10/31/2019	\$	494,438.96

On a Wengert/Reecher motion/second and carried unanimously on a voice vote, the financial reports were approved.

**CORRESPONDENCE:** None

**SUPERINTENDENT OF RECORD REPORT:** Mr. Benedict reported that the PAC meeting was held, 11/21/19; Discussed substitute fill rates across the county; Talked about student drivers to the CareerTech and the consensus was to determine the eligibility on a district by district basis; The calendar for CT was discussed and the districts will get theirs as close as possible to the CT calendar. A tour of the CT was given after the meeting.

**ADMINISTRATIVE REPORTS:**

**Ben Mordan:**

- Held a stakeholder's meeting on Tuesday for the FCCTC Perkins V Needs Assessment.
- Open House is being held this evening, there were 108 students who RSVP'd.
- Reviewed the JOC Teacher Recognition Summary for November 2019.

**Jan Collier:**

- Provided an update on the PNP building – the opening of the building will be pushed back to May 2020.
- Capital Campaign status reviewed, a large mailing is going out tomorrow, 11/22/19.
- Provided an update on the pass rates for the licensure exam.

**Jim Duffey:**

- Reviewed a draft copy of the 2020-21 FCCTC calendar.
- Spoke of advertising for the spring 2020 adult education courses.
- Looking to have certification classes offered here at FCCTC over the summer months through SCPA Works.
- Recognized Jon Heebner for his service to the FCCTC.

**NEW BUSINESS:**

**1. HACC Commercial Driving License Program MOU**

A proposal has been presented to the FCCTC from the Harrisburg Area Community College for consideration to offer an adult Commercial Driver's License program at the FCCTC. Approval is sought for the Memorandum of Understanding.

Mr. Duffey reviewed some of the details that were revised from last month's meeting when the MOU was initially discussed. There were questions raised on the timing of the classes as well as if there is any financial aid offered.

On a Heebner/McGee motion/second, the HACC MOU was approved as presented on the following roll call vote:

Dr. Schur – YES	Ms. Scritchfield – YES
Mr. McGee – YES	Ms. Reecher – YES
Mr. Wengert – YES	Mr. Heebner – YES
Chairman Suders – YES	

### **Financial:**

#### **2. Donation:**

Asking to accept a donation of two push mowers and a Grasshopper zero turn mower, with a value estimated at \$500 from Patsy Andrews, 18121 Stonebridge Road, Spring Run, PA 17262.

On a Heebner/Schur motion/second and carried unanimously on a voice vote, the donation was approved as presented.

### **Personnel:**

#### **3. Resignation**

Approval is sought to accept the resignation of Landscaping & Horticulture Co-op student, Faith Stoops, Chambersburg Area School District, effective Oct. 31, 2019.

On a Reecher/Wengert motion/second, the resignation of Faith Stoops was approved as presented on the following roll call vote:

Mr. Wengert – YES	Mr. McGee – YES
Ms. Scritchfield – YES	Ms. Reecher – YES
Mr. Heebner – YES	Dr. Schur – YES
Chairman Suders – YES	

### **Policy:**

#### **4. Policy Revision #125 – 1<sup>st</sup> Reading**

A revision of policy 125 is sought to include language established through the Veterans Benefits and Transition Act of 2018 containing a provision (Section 103) that took effect on August 1, 2019 regarding the Adult FCCTC and PNP tuition and fee policies associated with the training of veterans.

#### **5. In-Facility Use Agreement – Pearson Vue**

Approval is sought to serve as an in-facility testing site for Pearson Vue for administering the National Nurse Aide Assessment Program on site at the FCCTC.

On a Schur/Reecher motion/second and carried unanimously on a voice vote, agreement for Pearson Vue was approved as presented.

### **Curriculum:**

#### **6. Occupational Advisory Committee Meeting Minutes – Fall, 2019**

Acceptance is required by the JOC of the Fall, 2019 OAC Minutes. Minutes have been posted on our website at <http://www.franklinctc.com/7-2/about/committees/occupational-advisory-committee/>.

On a Reecher/Wengert motion/second and carried unanimously on a voice vote, OAC Fall, 2019 minutes was approved as presented.

**7. Articulation Agreement**

Approval is sought for an agreement between California University of Pennsylvania and the FCCTC Veterinary Assistance program for students to receive advanced standing credit in the Veterinary Technology Associate and Bachelor's degree programs offered by California University of PA (VET 101, Intro to Veterinary Technology 3 credits).

On a Heebner/McGee motion/second and carried unanimously on a voice vote, the Articulation Agreement was approved as presented.

**Solicitor's Report:** None

**Addenda:** None

**Adjournment:** There being no further business to discuss, the meeting adjourned at 7:36 p.m.

Respectfully submitted,

Neil D. Rotz  
Recording Secretary

aw: 12/11/19