

FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER JOINT OPERATING COMMITTEE

PROPOSED AGENDA – January 23, 2020 – 7:00 p.m.

Call to Order

Moment of Silence & Flag Salute

Roll Call

Recognition of Visitors

Public Comment

Approval of January 23, 2020 Agenda

Approval of December 19, 2019 Meeting Minutes

Financial Reports: General Account, LPN Account

Correspondence:

Superintendent of Record Report:

Administrative Reports: Craig Witmer, Smith, Elliott and Kearns – Local Financial Audit

NEW BUSINESS:

Policy:

1. Policy Revision 618.1 Production (Shop) Fund Activities – 1st Read

A revision of policy 618.1 is sought for the transfer of year-end funds in Production (Shop) Fund over \$1,000 to include into Student Activity and/or Alumni Association Accounts.

Personnel:

2. Employment

Request approval to hire Chelsea Pittman, ASN, RN, 4708 Pleasant Grove Road Warfordsburg, PA for the position of Practical Nursing Program PT (Adjunct) Faculty at a rate of \$30/hour effective January 24, 2020.

Curriculum:

3. 2020-21 School Calendar

Approval is sought to accept the proposed 2020-21 Franklin County CTC School Calendar.

4. Revision to Student Handbook

Approval is sought to revise the 2019-20 Student Handbook to include the following on school closures and/or delays:

When CASD plus two other member schools close, FCCTC will close. In addition, if CASD and two other member schools have a 2-hour delay, FCCTC will operate on a 2-hour delay. Students will remain at their sending school if FCCTC is on a 2-hour delay and their sending school is on regular schedule.

5. Penn College NOW Agreement

Approval is sought to renew the agreement with Pennsylvania College of Technology to enable qualified students to enroll in Penn College courses and earn college credit concurrently with their secondary credit tuition free. The cost for the school to participate is estimated at **\$2,500** and is traditionally paid out of Perkins funds.,

Financial:

6. Single Audit Report

Approval is sought for the Single Audit Report for year ending June 30, 2019 prepared by Smith, Elliott and Kearns.

7. Program Sponsorships

Approval is sought to accept the Program Sponsorship of the Graphic Communication program through the GAC by Document Solutions, Inc for 3 years in the amount of **\$2,100**.

8. Grant Funding

The FCCTC was approved for **\$7,350** on the PA Agriculture and Youth Grant. Funding will be used to purchase work stations for the Agricultural Mechanics Program. This needs to be added to our 2019-20 General Operating Budget. Authorization is sought to accept the following funding;

	<u>Amount</u>
Total Approved 19-20 Budget	\$7,614,768
<u>PA Agriculture and Youth Grant</u>	<u>\$7,350</u>
Revised Total Approved 19-20 Budget	\$7,622,118

Solicitor’s Report

Addenda

Adjournment