

**FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER  
JOINT OPERATING COMMITTEE**

**AGENDA – November 18, 2020 – 7:00 p.m.  
Via Zoom**

**OPENING BUSINESS:**

Call to Order

Moment of Silence and Flag Salute

Roll Call

Recognition of Visitors

Public Comment

Approval of November 18, 2020 Agenda

Approval of October 22, 2020 Meeting Minutes

Financial Reports: General Account, LPN Account

Correspondence - **General Advisory Committee Meeting Minutes**

Superintendent of Record

Other Administrative Reports - **Michelle Mellott – Pre-Apprenticeship Program**

**NEW BUSINESS:**

**Personnel:**

**1. Employment**

Approval is sought to hire the following:

Janelle Wagaman 3123 Landfill Road Chambersburg, Pa 17202	Receptionist	\$14.79/hr – 186 Days
Sierra Funk, DNP, RN 47 Williamson Avenue Greencastle, PA 17225	Clinical Adjunct Faculty	\$32/hr per diem basis.

**Financial:**

**2. Video Production Agreement**

Approval is sought to use Cross & Crown to provide video services to update program videos to be used for school promotion and on our website at a cost of \$8,500.

## **Property:**

### **3. Reunification MOU**

Approval is sought to enter into an agreement with the Lincoln Intermediate Unit to allow the Franklin Learning Center to use the FCCTC for temporary shelter and as a reunification site in case of emergency and for the FCCTC to, likewise, use the FLC for temporary shelter and as a reunification site in case of emergency.

## **Curriculum:**

### **4. Occupational Advisory Committee Meeting Minutes – Fall, 2020**

Acceptance is required by the JOC of the Fall, 2020 OAC Minutes. Minutes have been posted on our website at <http://www.franklinctc.com/7-2/about/committees/occupational-advisory-committee/>.

### **5. Affiliation Agreement**

Request approval of Affiliation Agreement between the FCCTC Practical Nursing Program and the Drexel University College of Nursing and Health Professions. The purpose of the affiliation is for the PNP Director to act as preceptor for one graduate student from Jan-Jun 2021.

### **6. Health and Safety Plan**

Retroactive approval is sought to change the Health and Safety Plan and delivery system to full virtual instruction from 11/17 – 12/2 due to the increase in the level of community COVID transmission in Franklin County as well as a lack of administrative leadership due to quarantine. Additional approval is sought to allow the Administrative Director to continue full virtual instruction until the December 16<sup>th</sup> JOC meeting if transmission levels remain in the Substantial Category.

## **Solicitor's Report**

## **Addenda**

## **Adjournment**