

**FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER  
JOINT OPERATING COMMITTEE**

**PROPOSED AGENDA – April 29, 2021 – 7:00 p.m.**

Call to Order

Moment of Silence and Flag Salute

Roll Call

Recognition of Visitors

Public Comment for Agenda Items

Approval of the April 29, 2021 Agenda

Approval of March 25, 2021 Meeting Minutes

Financial Reports: General and LPN Accounts

Correspondence     Franklin County Joint Authority Meeting Minutes – March 24, 2021

Chief Administrative Officer's Report

Administrative Reports:	Todd Swan	ABC Craft Instructor of the Year
	John Frey	PFM and Associates
	John Cox & Ryan Mentzer	Eckert Seamans

**NEW BUSINESS:**

**Financial:**

**1. 2021-22 General Fund Operating Budget**

Approval is requested for the 2021-22 General Fund Operating Budget of **\$7,267,018** which is a net increase of **\$116,455**, or **2.30%**, to be shared by the districts over the 2020-21 budget.

**2. Resolution for Debt Refinance**

Motion to adopt the Resolution as presented by bond counsel, accepting the purchase proposal for the 2021 Note and authorizing the refunding of the 2011 Bonds for debt service savings purposes.

**3. Bids for Equipment**

Approval to accept low bid of **\$22,208.15** from **American Welding & Gas** on an Iron Worker for our Welding Program. The Iron Worker will be purchased with funding anticipated through the Supplemental Equipment Grant.

American Welding & Gas, Inc	\$22,208.15	Roberts Oxygen Co.	\$22,771.44
Praxair	\$26,031.00		

#### **4. Financial Aid Consulting Services Agreement**

Approval is sought for the Practical Nursing Program to enter into an agreement with the Lancaster County CTC for financial aid consulting services for participation in Federal PELL grant and Stafford Student Loan programs for adult students at a rate of \$76/hour NTE a total of 275 hours for the 2021-22 school year.

#### **5. Software License Agreement**

Approval is sought for the Practical Nursing Program to enter into a two-year agreement with Training Masters Inc. for use of the STARS Software for a set up and training cost of \$1,500, with a monthly cost of \$6/student.

### **Curriculum:**

#### **6. Clinical Site Agreement**

Approval is sought for the Practical Nursing Program to enter into an agreement with the Chambersburg Gastroenterology for clinical experiences at their facility effective retroactively to April 1, 2021.

#### **7. Early Childhood Education Program**

Approval to begin the process to open an Early Childhood Education Program (CIP 19.0708) to start second semester of the 2021-22 school year giving the Administrative Director authorization to complete all necessary documentation required by PDE and all other provisions as required.

### **Policy:**

#### **8. PSBA's Policy Maintenance Program Renewal**

Approval is sought to renew the annual Policy Maintenance program with PSBA for the 2021-22 school year in the amount of \$1,575.

### **Personnel:**

#### **9. Resignation**

Approval is sought to accept, with regret, the resignation of **Steve Grove**, Construction Academy Instructor, for the purpose of retirement effective June 4, 2021. Steve has completed 31 years in education, all with Career Tech.

#### **10. Student Summer Help**

Permission is requested to advertise, interview, and hire 2 part-time student workers for summer help in the Maintenance Department for up to twenty-five (25) hours per week per worker at an hourly wage of \$8.00 per hour. Expected start date is May 31<sup>st</sup>, 2021.

#### **11. Employment**

Request approval to hire **Kathleen Rundquist** for the position of **Nurse Administrator** for the Practical Nursing Program effective **July 1, 2021** at a starting salary of **\$82,000/year**. Kathleen will orient to the position with Mrs. Collier May 17-June 30<sup>th</sup> at her current per diem rate.

**Solicitor's Report**

**Addenda**

**Adjournment**