

**FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE**

PROPOSED AGENDA: MAY 27, 2021 - 7:00 p.m.

Call to Order

Moment of Silence and Flag Salute

Roll Call

Recognition of Visitors

Public Comment

Approval of May 27, 2021 Agenda

Approval of April 29, 2021 Meeting Minutes

Financial Reports: General and LPN Accounts

Correspondence

Chief Administrative Officer's Report

Administrative Reports

OLD BUSINESS:

Financial:

1. **2021-22 General Operating Budget**
For discussion only – Status of Approval.

NEW BUSINESS:

Personnel:

1. **Employment**

- A. Approval to advertise and interview for a full-time Cosmetology Instructor starting with the 2021-22 school year.
- B. Approval to hire **Corbin Haldeman** for summer help in the Maintenance Department for up to twenty-five (25) hours per week at **\$8.00 per hour**. Expected start date is May 31st, 2021.
- C. Approval to hire **Tara McCartney** BSN, RN for the position of adjunct faculty for the Practical Nursing Program, retroactive to 5/3/21, at a per diem rate of **\$31.50 per hour**.

2. Contractual Services

Approval is sought to contract with **Steve Grove, Honing Stone Training Solutions LLC,** for assistance with recruiting and OSHA training for students for the 2021-22 school year.

3. Tenure

Approval is needed to grant tenure to the following instructors upon completion of Induction Program and 3 years of satisfactory performance:

Andy Anderson	Automotive Technology
Michelle Doyle	Medical Assisting

4. Election of a Treasurer for the 2021-22 School Year

Policy for the election of a Treasurer, as written in the Articles of Agreement, Paragraph 8, ***“At the May meeting each year of the Joint Operating Committee, a Treasurer shall be elected to take office the first Monday of July following such election for a term of one (1) year”.***

Recommend retention of **Ed Norcross** as Treasurer of the Franklin Co Career and Technology Center.

5. Election of a Solicitor for the 2021-22 School Year

Policy for the election of a Solicitor, as written in the Articles of Agreement, Paragraph 8, ***“At the May meeting each year of the Joint Operating Committee, a Solicitor shall be elected to take office the first Monday of July following such election for a term of one (1) year.*** Recommend retention of **Beard Legal Group** as Solicitor of the FCCTC at the rates of \$135/hour for solicitor type work performed on behalf of the FCCTC and \$165/hour for specialized services. These rates have not increased over those established for the 2020-21 school year.

Financial:

6. Depository

Approval is sought to retain Orrstown Bank as the depository for the Franklin County Career & Technology Center for the 2021-2022 school year.

7. Solicit for Bids

Approval requested to solicit for bids for 20 each Air Filtration System/Stationary Welding Fume Extractors for the Pre-Apprenticeship Program. Funding would be obtained through the GEER II Grant (COVID Relief funding).

Solicitor’s Report:

Addendum

Adjournment