

**Franklin County Career and Technology Center
SPRING OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM**

PROGRAM AREA: Agricultural Mechanics
MEETING DATE: 4/22/2021 START: 6 PM ADJOURN: 8:15 PM
COMMITTEE CHAIRPERSON: Rodney Anderson
COMMITTEE MEMBERS/GUESTS ATTENDING: Rodney Anderson, Andy Anderson, Brian Statler, Brandon Whiteley, Jerry Beckner, Bobby Martin, Chad Shank, Jason Rife, Brian Yeager
BRIEF MEETING SUMMARY Discussed items on current agenda, reviewed, discussed and approved Fall meeting minutes, toured program area, viewed a demo on two-post lift adapter trays. Members recommend that the exhaust system in the ceiling be finished as it is a student safety issue, repair roof where it leaks around the air handler unit (water on floor is unsafe), replace tires on the Skid Steer loader.
ADMINISTRATIVE RESPONSE: <ul style="list-style-type: none">• Administration will coordinate repair of exhaust system and the repair of the roof around the air handler system. Instructor shall provide pricing to replace skid loader tires. Coop participation interesting, may be a testament to instructor effectiveness, students want to remain in program.• June 4, 2021 – Maintenance Request Completed: Roof exhaust works , Instructor took hose off. Roofers looked at leak area on June 4 th, no water seen in shop after rain on the 3rd. Instructor can order tires for skid steer.

SECRETARY/CHAIRPERSONS SIGNATURE

SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.

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SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

- Yes, none at this time

SECTION 3: UPDATE OF PROGRAM

A. ENROLLMENT:

Enrollment Numbers – Semester 1(Fall) 21

Enrollment Numbers – Semester 2 (Spring) 20

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

B. Cooperative Education

Student Statistics

	Number of Students
Eligible Students	4
Students Placed on Co-op	1
Students Declining Co-op Opportunities	2

Employer Statistics (List each employer and number of students employed.)

- Volvo of Shippensburg

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. none

C. STUDENT PLACEMENT: (From Senior Placement Survey)

Number of Students

Previous Year Graduating Seniors

12

Previous Year Completers

Placement Data

Employed Related to Career Field

Employed Unrelated to Career Field

Military Service

Enrolled Postsecondary Education

Available for Employment but Unemployed

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

SECTION 4: SAFETY

SAFETY:

The program safety procedures and policies were reviewed and the committee found that they were:

Satisfactory Unsatisfactory

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Repair roof and finish exhaust system in ceiling of shop area

SECTION 5: CURRICULUM

A. POS TASK LIST:

The Pennsylvania Department of Education Program of Study Task List has not been updated this year and requires no additional review.

The Pennsylvania Department of Education Program of Study Task List has been updated this year. A copy of the document was provided to committee members for review.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. none

B. CURRICULUM REPORTING FORM:

Satisfactory Unsatisfactory

- | | | |
|---|-------------------------------------|--------------------------|
| 1. The curriculum reflects current trade philosophy and practices. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Books and instructional materials are appropriate for students in this program. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Audio-visual aids are sufficient to support the curriculum. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. The curriculum provides: | | |
| a. Balance between theory and practical work | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Career and Technical Student Organization activities as an integral part of the curriculum | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c. Field trips related to job sites | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| d. Adequate instruction on safety | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| e. Pre-test and post-test to determine student knowledge | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| f. Development and/or application of related academic skills | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| g. Competency-based education | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. The curriculum has been developed with the cooperation and advice of the Occupational Advisory Committee | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. There is an occupational demand in the community for the occupational skills being taught | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:

1. none

C. TEXTBOOKS/CURRICULUM REVIEW:

- The textbook/curriculum currently in use has been determined to be adequate by the committee and requires no additional review.
- The textbook/curriculum currently in use was determined to require updating.

The following textbooks/curriculum were presented to the committee for review.

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COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. none

D. CERTIFICATIONS: (List certifications available to your students)

- Timken Bearings

Number of Students Receiving Certification:

- 11

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. none

E. CAREER AND TECHNOLOGY STUDENT ORGANIZATIONS (CTSO) INSTRUCTION:

List how CTSO's have been incorporated in the program.

- SKILLS competition in Outdoor Power Equipment and Motorcycle Mechanics
- No competition in 2020 or 2021

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. none

F. COLLEGE IN THE HIGH SCHOOL/ARTICULATION AGREEMENTS:

List College in the High School/Articulation Agreements currently offered by your program.

- n/a

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. none

SECTION 6: ADULT EDUCATION

This program currently has no associated adult education offerings associated with it.

This program has adult education offerings as listed below:

- Small Engine Repair

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR ADDITIONAL OFFERINGS/COMMENTS:

1. none

SECTION 7: GENERAL DISCUSSION

LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:

- Repair roof leak around air handler

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Water on floor is unsafe

