

Franklin County Career and Technology Center SPRING OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM

PROGRAM AREA: Computer Integrated Manufacturing

MEETING DATE: 5/4/2021 **START:** 6:00PM **ADJOURN:** 7:30PM

COMMITTEE CHAIRPERSON: Jim Olson

COMMITTEE MEMBERS/GUESTS ATTENDING:

Jim Olson Robin Harmin, Steve Walk, Sharon Bair,
Keith Mackling

BRIEF MEETING SUMMARY

The OAC meeting was held via zoom this spring due to COVID.

Minutes from fall meeting were read and accepted. Discussion was held on enrollment numbers again as it was last fall. Bryan did talk with admin about this after the OAC meeting. Admin knows the numbers are low but not in an alarm situation yet.

The 5 year equipment list was discussed and Bryan is going to correct the list. This was because of the OAC folder being lost last fall. Bryan told the members it would be corrected. We did review the items from the old list and discussed new CMM possibly being purchased this year.

There was discussion about how the year went with the hybrid schooling. Bryan mentioned that a lot of good has come from a bad situation and in some ways better theory lessons were being developed and used online.

There was also discussion of employment opportunities and how many businesses were looking for workers. Bryan mentioned that out of 4 seniors, 2 are working COOP and one as a 3rd has a job offer upon graduation.

Bryan provided a live video tour of the program to the members.

Sharon and Keith were updated on the meeting via phone call. Manitowoc provided a letter of support which makes 2 . 1 from DL Martin and 1 from Manitowoc.

ADMINISTRATIVE RESPONSE:

- **Admin looks for support from business and industry on trying to draw more students into this program, particularly considering the high demand for employment that exists in the area. Mr. Alleman has done a good job in providing both quality secondary and adult education for students.**

SECRETARY/CHAIRPERSONS SIGNATURE

SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.

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SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

- A followup meeting of recruitment was held last spring as a big discussion from the fall OAC meeting. No new developments.

SECTION 3: UPDATE OF PROGRAM

A. ENROLLMENT:

Enrollment Numbers – Semester 1(Fall) 9 This year 9 in 2021-22

Enrollment Numbers – Semester 2 (Spring) 8 this year 10 for 2021-22

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

B. Cooperative Education

Student Statistics

	Number of Students
Eligible Students	2
Students Placed on Co-op	2
Students Declining Co-op Opportunities	

Employer Statistics (List each employer and number of students employed.)

- Burnside America

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

C. STUDENT PLACEMENT: (From Senior Placement Survey)

Number of Students

Previous Year Graduating Seniors

Previous Year Completers

Placement Data

Employed Related to Career Field

Employed Unrelated to Career Field

Military Service

Enrolled Postsecondary Education

Available for Employment but Unemployed

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

SECTION 4: SAFETY

SAFETY:

The program safety procedures and policies were reviewed and the committee found that they were:

Satisfactory Unsatisfactory

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

SECTION 5: CURRICULUM

A. POS TASK LIST:

The Pennsylvania Department of Education Program of Study Task List has not been updated this year and requires no additional review.

The Pennsylvania Department of Education Program of Study Task List has been updated this year. A copy of the document was provided to committee members for review.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

B. CURRICULUM REPORTING FORM:

Satisfactory Unsatisfactory

- | | | |
|---|-------------------------------------|--------------------------|
| 1. The curriculum reflects current trade philosophy and practices. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Books and instructional materials are appropriate for students in this program. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Audio-visual aids are sufficient to support the curriculum. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. The curriculum provides: | | |
| a. Balance between theory and practical work | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Career and Technical Student Organization activities as an integral part of the curriculum | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c. Field trips related to job sites | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| d. Adequate instruction on safety | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| e. Pre-test and post-test to determine student knowledge | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| f. Development and/or application of related academic skills | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| g. Competency-based education | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. The curriculum has been developed with the cooperation and advice of the Occupational Advisory Committee | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. There is an occupational demand in the community for the occupational skills being taught | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:

1.

C. TEXTBOOKS/CURRICULUM REVIEW:

- The textbook/curriculum currently in use has been determined to be adequate by the committee and requires no additional review.
- The textbook/curriculum currently in use was determined to require updating.

The following textbooks/curriculum were presented to the committee for review.

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COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

D. CERTIFICATIONS: (List certifications available to your students)

- NIMS and OSHA 10

Number of Students Receiving Certification:

-

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

E. CAREER AND TECHNOLOGY STUDENT ORGANIZATIONS (CTSO) INSTRUCTION:

List how CTSO's have been incorporated in the program.

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COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

F. COLLEGE IN THE HIGH SCHOOL/ARTICULATION AGREEMENTS:

List College in the High School/Articulation Agreements currently offered by your program.

- Penn College

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

SECTION 6: ADULT EDUCATION

This program currently has no associated adult education offerings associated with it.

This program has adult education offerings as listed below:

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COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR ADDITIONAL OFFERINGS/COMMENTS:

1. CNC Beginner and Advanced Training

SECTION 7: GENERAL DISCUSSION

LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:

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COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.