

**Franklin County Career and Technology Center**  
**SPRING OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM**

**PROGRAM AREA:** Carpentry

**MEETING DATE:** 5/3/2021      **START:** 6:00      **ADJOURN:** 8:00

**COMMITTEE CHAIRPERSON:** Ethan Huppert

**COMMITTEE MEMBERS/GUESTS ATTENDING:**

Ethan Huppert - TimberWright  
Brian McKnew – Brim Builders  
Bill Ramsey – Brechbill and Helman  
Chad Carpenter - TimberWright

**BRIEF MEETING SUMMARY**

Reviewed Co-op opportunities, enrollment, and curriculum. Also approved Perkins fund requests and Equipment requested.

**ADMINISTRATIVE RESPONSE:**

- Admin appreciative of the committee recommendations and comments and support the need for additional equipment in the program. Admin also very proud of Mr. Swan's selection as ABC Craftperson of the Year for 20-21 and this recognition should be noted in the OAC Minutes.

**Ethan Huppert**

SECRETARY/CHAIRPERSONS SIGNATURE

## SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.

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## SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

- Lumber has not just gone higher but is currently at 4 times the cost it was 1 year ago.

## SECTION 3: UPDATE OF PROGRAM

### A. ENROLLMENT:

Enrollment Numbers – Semester 1(Fall) 26

Enrollment Numbers – Semester 2 (Spring) 23

### COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Members are pleased with enrollment numbers. Very large need for employees right now.

### B. Cooperative Education

#### Student Statistics

	Number of Students
Eligible Students	11
Students Placed on Co-op	5
Students Declining Co-op Opportunities	6

#### Employer Statistics (List each employer and number of students employed.)

- Brechbill and Helman – 2 students
- Signature Stair and Cabinets – 1 student
- Brian Hey Construction – 1 student
- Mark Bumbaugh – 1 student

### COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. All employers are in need of employees. Bill commented that they are currently doing hospital work and need as many hands as possible. It is detailed oriented work.

**C. STUDENT PLACEMENT: (From Senior Placement Survey)**

**Number of Students**

Previous Year Graduating Seniors

Previous Year Completers

Placement Data

Employed Related to Career Field

Employed Unrelated to Career Field

Military Service

Enrolled Postsecondary Education

Available for Employment but Unemployed

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1.

**SECTION 4: SAFETY**

**SAFETY:**

The program safety procedures and policies were reviewed and the committee found that they were:

Satisfactory  Unsatisfactory

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1.

**SECTION 5: CURRICULUM**

**A. POS TASK LIST:**

The Pennsylvania Department of Education Program of Study Task List has not been updated this year and requires no additional review.

The Pennsylvania Department of Education Program of Study Task List has been updated this year. A copy of the document was provided to committee members for review.

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. NA

**B. CURRICULUM REPORTING FORM:**

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
1. The curriculum reflects current trade philosophy and practices.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Books and instructional materials are appropriate for students in this program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Audio-visual aids are sufficient to support the curriculum.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The curriculum provides:		
a. Balance between theory and practical work	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Career and Technical Student Organization activities as an integral part of the curriculum	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Field trips related to job sites	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Adequate instruction on safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Pre-test and post-test to determine student knowledge	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Development and/or application of related academic skills	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Competency-based education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The curriculum has been developed with the cooperation and advice of the Occupational Advisory Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. There is an occupational demand in the community for the occupational skills being taught	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:**

1. Due to Covid and school closures, the curriculum that is typically covered in a year's time could not be completed. The performance portion of the NOCTI exam was canceled due to this situation also.

**C. TEXTBOOKS/CURRICULUM REVIEW:**

- The textbook/curriculum currently in use has been determined to be adequate by the committee and requires no additional review.
- The textbook/curriculum currently in use was determined to require updating.

The following textbooks/curriculum were presented to the committee for review.

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**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. Brian requested the instruction for use and maintenance of small motor and clean up type equipment be incorporated into the curriculum.

**D. CERTIFICATIONS:** (List certifications available to your students)

- ABC Carpentry Apprenticeship Training
- OSHA 10 hour training

**Number of Students Receiving Certification:**

- ABC Core curricula – 7 students have completed this and 8 are in progress
- OSHA – 14 students have completed this.

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. Mr. Swan is working toward certification to be a trainer for OSHA.
2. Bill Ramsey stated that 10 hour training is ideal for the students entering the industry. 30 hour would only be required for those in management positions.

**E. CAREER AND TECHNOLOGY STUDENT ORGANIZATIONS (CTSO) INSTRUCTION:**

**List how CTSO's have been incorporated in the program.**

- Our CTSO events for this year have been canceled due to Covid and school closures.

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

- 1.

**F. COLLEGE IN THE HIGH SCHOOL/ARTICULATION AGREEMENTS:**

**List College in the High School/Articulation Agreements currently offered by your program.**

- Penn College of Technology is our college in the high school program offered in Carpentry. These courses could not be completed due to school closures.

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

- 1.

**SECTION 6: ADULT EDUCATION**

This program currently has no associated adult education offerings associated with it.

This program has adult education offerings as listed below:

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**COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR ADDITIONAL OFFERINGS/COMMENTS:**

- 1.

## **SECTION 7: GENERAL DISCUSSION**

### **LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:**

- **Discussion was had regarding the 5 year equipment list and updates were made. The committee approved the purchase of the following using Perkins Grant funds as well as other available funds:**
  - Ipads to replace the current outdated units.
  - Concrete trowel machine
  - Siding and Hardi Panel Shear
  - 14" Powermatic bandsaw

### **COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. **Bill recommended an anchor bolt alignment device as well as a chamfering device for concrete pole bases. Tri-Boro carries them. Pole bases have been done more by the general contractor of late rather than the subcontractors needing them.**
2. **Chad commented that hip and valley trusses are an important item to teach as it has become more prominent than rafters in those situations. Mr. Swan will look to purchase roof trusses that allow instruction of those techniques.**
3. **Mr. Swan is creating a kitchen and bath remodel center within the shop area. This will be used for not only kitchen and bathroom construction but will serve as an area to install metal studs and acoustic ceilings.**
4. **NOCTI Performance exam has been canceled for this year.**
5. **Student Awards Assembly has been canceled for his year.**
6. **Alumni Golf Tournament has been canceled for this year.**
7. **Members were asked to provide a support letter for the program.**