

Franklin County Career and Technology Center
SPRING OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM

PROGRAM AREA:	Dental Assisting				
MEETING DATE:	4/28/2021	START:	1:00 PM	ADJOURN:	1:45 PM
COMMITTEE CHAIRPERSON:	Bev Myers				
COMMITTEE MEMBERS/GUESTS ATTENDING:	Chelsea Miller, Bev Myers, Marcia Atherton				
BRIEF MEETING SUMMARY	<p>Dental committee is very impressed with all of the covid measures in place @ FCCTC and in the dental classroom. They are glad Ms. Miller implements high standards for infection control and safety. By doing this, it prepares the student for the real world. The committee is also very happy that so many students were still able to do co-op due to covid. Keystone Dental is the classes sponsor. Committee is very impressed with the students Ms. Miller is sending out on co-op and how great the students are</p>				
ADMINISTRATIVE RESPONSE:	<ul style="list-style-type: none">• Coop participation reflects the quality of student and instruction and the need of the community. Reiterate the good job Ms. Miller did with enforcing COVID protocol. No mention on equipment needs for the program.				

Bev Myers

SECRETARY/CHAIRPERSONS SIGNATURE

SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.

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SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

- Minutes look great

SECTION 3: UPDATE OF PROGRAM

A. ENROLLMENT:

Enrollment Numbers – Semester 1(Fall) 16

Enrollment Numbers – Semester 2 (Spring) 16

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. n/a

B. Cooperative Education

Student Statistics

	Number of Students
Eligible Students	6
Students Placed on Co-op	6
Students Declining Co-op Opportunities	-

Employer Statistics (List each employer and number of students employed.)

- 4 Students from this school year at Keystone Dental
- 1 at Dr. Zeger – Greencaste, PA
- An additional student was working at Keystone Dental but got fired

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee is so glad that so many students were able to experience co-op still with COVID. Keystone Dental is a sponsor of our program. We have a great relationship with them and send many students there as our first choice! Committee is very happy that many students stay at their co-op jobs after graduation. Keystone still has 2 students from the fall and 2 students who graduated in 2019!

C. STUDENT PLACEMENT: (From Senior Placement Survey)

	Number of Students
Previous Year Graduating Seniors	4
Previous Year Completers	4
Placement Data	
Employed Related to Career Field	1
Employed Unrelated to Career Field	3
Military Service	0
Enrolled Postsecondary Education	1
Available for Employment but Unemployed	Not sure

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Last school year the seniors were not as interested in Dental. This school year I have 6 total seniors from fall and spring. All of them are going to continue working at Keystone Dental. One student is going to Penn State Monto (non dental related), the other student is going to HCC for Pre Dental Hygiene.

SECTION 4: SAFETY

SAFETY:

The program safety procedures and policies were reviewed and the committee found that they were:

Satisfactory Unsatisfactory

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee is impressed with how the school and my classroom handled COVID. They are happy Ms. Miller is very strict about safety in dental because it prepares them for Co-Op

SECTION 5: CURRICULUM

A. POS TASK LIST:

- The Pennsylvania Department of Education Program of Study Task List has not been updated this year and requires no additional review.
- The Pennsylvania Department of Education Program of Study Task List has been updated this year. A copy of the document was provided to committee members for review.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. n/a

B. CURRICULUM REPORTING FORM:

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
1. The curriculum reflects current trade philosophy and practices.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Books and instructional materials are appropriate for students in this program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Audio-visual aids are sufficient to support the curriculum.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The curriculum provides:		
a. Balance between theory and practical work	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Career and Technical Student Organization activities as an integral part of the curriculum	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Field trips related to job sites	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Adequate instruction on safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Pre-test and post-test to determine student knowledge	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Development and/or application of related academic skills	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Competency-based education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The curriculum has been developed with the cooperation and advice of the Occupational Advisory Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. There is an occupational demand in the community for the occupational skills being taught	<input checked="" type="checkbox"/>	<input type="checkbox"/>

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:

1. Did not do field trips this year due to COVID. Did have two guest speakers though. Planning to resume HCC and HACC field trips when the school is allowed.

C. TEXTBOOKS/CURRICULUM REVIEW:

- The textbook/curriculum currently in use has been determined to be adequate by the committee and requires no additional review.
- The textbook/curriculum currently in use was determined to require updating.

The following textbooks/curriculum were presented to the committee for review.

- Modern Dental Assisting – 11th Edition , Radiology Book, Dean Vaughn Dental Terms

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. n/a

D. CERTIFICATIONS: (List certifications available to your students)

- Healthcare BLS- CPR/ AED
- Healthcare OSHA-10 hour course

Number of Students Receiving Certification:

- 8

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. No students received CPR certification this school year due to covid.. will do it when they come back as a level 2 or 3. All level 2's and 3's of Spring 2021 did the 10 hour OSHA course.

E. CAREER AND TECHNOLOGY STUDENT ORGANIZATIONS (CTSO) INSTRUCTION:

List how CTSO's have been incorporated in the program.

- Vitrually – HOSA

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. None

F. COLLEGE IN THE HIGH SCHOOL/ARTICULATION AGREEMENTS:

List College in the High School/Articulation Agreements currently offered by your program.

- Credits go to multiple colleges around our area- they are only good for Dental Assisting though. They are not very useful for our students because they are already in Dental Assisting and in the state of PA you do not need to go to college to become a dental assistant, so it would be a waste of the students money. They are better off going right into field and working, then going to EFDA school, or becoming a RDH if the dental field interest them.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. n/a

SECTION 6: ADULT EDUCATION

This program currently has no associated adult education offerings associated with it.

This program has adult education offerings as listed below:

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COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR ADDITIONAL OFFERINGS/COMMENTS:

1. none

SECTION 7: GENERAL DISCUSSION

LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:

- None

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. None