

**Franklin County Career and Technology Center**  
**SPRING OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM**

<b>PROGRAM AREA:</b>	Diesel Mechanics				
<b>MEETING DATE:</b>	4/8/2021	<b>START:</b>	6:00 PM	<b>ADJOURN:</b>	7:30 PM
<b>COMMITTEE CHAIRPERSON:</b>	Alex Baker				
<b>COMMITTEE MEMBERS/GUESTS ATTENDING:</b>	Alex Baker, Kenneth Heck, Albert Bumbaugh, Jon Gantt, Tim Shank, Kevin Grove				
<b>BRIEF MEETING SUMMARY</b>	<p>The OAC met offsite due to Covid 19 and discussed the new equipment the shop has received and purchased. The OAC talked about how this year went during Covid and what employers may encounter when they receive these students. There was also discussion about equipment for next year and what students will need in the future as the industry is changing. The OAC was shown a catalog with different training equipment in it and the committee had input on what they thought would be useful and what would not. The committee liked the lighting system trainer and the multiplexing trainer and wants to get quotes on them.</p>				
<b>ADMINISTRATIVE RESPONSE:</b>	<ul style="list-style-type: none"><li>Lighting Systems Trainer included on the GEER II grant, will know if it is approved in June. Great Coop placement numbers filling a need in local industry. Strong enrollment expected to continue.</li></ul>				

**Alex Baker**

SECRETARY/CHAIRPERSONS SIGNATURE

**SECTION 1: APPROVAL OF MINUTES OF LAST MEETING**

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.

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**SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING**

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**SECTION 3: UPDATE OF PROGRAM**

**A. ENROLLMENT:**

Enrollment Numbers – Semester 1(Fall) 22

Enrollment Numbers – Semester 2 (Spring) 21

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1.

**B. Cooperative Education**

**Student Statistics**

	<b>Number of Students</b>
Eligible Students	<b>14</b>
Students Placed on Co-op	<b>13</b>
Students Declining Co-op Opportunities	<b>1</b>

**Employer Statistics** (List each employer and number of students employed.)

- Holtry’s Tractor Repair - 1
- Truck Mounts - 1
- Franklin Storage – 1
- Blaize Alexander Chevrolet – 1
- NFI Trucking - 1
- B & M Diesel – 1
- Chamberlin & Wingert – 1
- Burnside Hydraulics – 1
- Hillside Poultry – 1
- Advance Auto Parts – 1
- American Recycling -1

- Digging & Rigging – 1
- Bricker’s Chioce Fertilizer - 1

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1.

**C. STUDENT PLACEMENT:** (From Senior Placement Survey)

	<b>Number of Students</b>
Previous Year Graduating Seniors	12
Previous Year Completers	12
Placement Data	
Employed Related to Career Field	8
Employed Unrelated to Career Field	
Military Service	1
Enrolled Postsecondary Education	
Available for Employment but Unemployed	3

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1.

**SECTION 4: SAFETY**

**SAFETY:**

The program safety procedures and policies were reviewed and the committee found that they were:

Satisfactory  Unsatisfactory

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1.

**SECTION 5: CURRICULUM**

**A. POS TASK LIST:**

- The Pennsylvania Department of Education Program of Study Task List has not been updated this year and requires no additional review.
- The Pennsylvania Department of Education Program of Study Task List has been updated this year. A copy of the document was provided to committee members for review.

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1.

**B. CURRICULUM REPORTING FORM:**

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
1. The curriculum reflects current trade philosophy and practices.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Books and instructional materials are appropriate for students in this program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Audio-visual aids are sufficient to support the curriculum.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The curriculum provides:		
a. Balance between theory and practical work	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Career and Technical Student Organization activities as an integral part of the curriculum	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Field trips related to job sites	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Adequate instruction on safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Pre-test and post-test to determine student knowledge	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Development and/or application of related academic skills	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Competency-based education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The curriculum has been developed with the cooperation and advice of the Occupational Advisory Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. There is an occupational demand in the community for the occupational skills being taught	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:**

1.

**C. TEXTBOOKS/CURRICULUM REVIEW:**

- The textbook/curriculum currently in use has been determined to be adequate by the committee and requires no additional review.
- The textbook/curriculum currently in use was determined to require updating.

The following textbooks/curriculum were presented to the committee for review.

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**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1.

**D. CERTIFICATIONS:** (List certifications available to your students)

- Timken , MGM Air Brakes, Snap -on Multimeter

**Number of Students Receiving Certification:**

- 16

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1.

**E. CAREER AND TECHNOLOGY STUDENT ORGANIZATIONS (CTSO) INSTRUCTION:**

List how CTSO's have been incorporated in the program.

- Skills USA

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1.

**F. COLLEGE IN THE HIGH SCHOOL/ARTICULATION AGREEMENTS:**

List College in the High School/Articulation Agreements currently offered by your program.

- University of Northwestern Ohio, Johnson College

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1.

**SECTION 6: ADULT EDUCATION**

This program currently has no associated adult education offerings associated with it.

This program has adult education offerings as listed below:

- State Inspection

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR ADDITIONAL OFFERINGS/COMMENTS:**

1.

**SECTION 7: GENERAL DISCUSSION**

**LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:**

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**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

- 1.