

Franklin County Career and Technology Center
SPRING OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM

PROGRAM AREA:	Allied Health and Medical Assisting				
MEETING DATE:	4/14/2021	START:	1:00 pm	ADJOURN:	1:50 pm
COMMITTEE CHAIRPERSON:	Angie Austin				
COMMITTEE MEMBERS/GUESTS ATTENDING:					
Sharla Dunlap, Marla Moore, Michelle Doyle, Karen Varney, Jan Collier, Angela Austin					
BRIEF MEETING SUMMARY					
<p>Updated the committee on what has proven to be a successful end to our second school year with COVID mitigation efforts and a hybrid schedule still in place. Despite several delays due to COVID our Nurse Aide classes have resumed and we are looking forward to completion and testing in May. Updates received from committee members on healthcare delivery in our community. COVID fatigue continues in healthcare and vaccination rates are low in Franklin County including healthcare providers. We are hopeful that we will be back to a more "normal" schedule next year so that we can return to prior levels of involvement with HOSA and co-op.</p>					
ADMINISTRATIVE RESPONSE:					
<ul style="list-style-type: none">• Admin looks forward to employers continuing Coop opportunities in the Fall. It is encouraging interest exists among student body. Hopefully, Nurse Aid Program Coordinator can be included in next meeting.• Medivcal Assisting classroom to be moved over the summer to the Allied Health II program area.					

SECRETARY/CHAIRPERSONS SIGNATURE

SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.

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SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

- Students introduced to Spin Disk for transfers as per request of OAC
- Due to social distancing guidelines we have not introduced infrared thermometers this school year
- Empahsis has been placed on positive client and family experiences within healthcare and the role the NA plays in this goal; soft skills; overall respect
- Much focus has been placed on infection control and PPE throughout the school year
- Instruction and demonstration of online meeting etiquette has been required

SECTION 3: UPDATE OF PROGRAM

A. ENROLLMENT:

Enrollment Numbers – Semester 1(Fall) - 21

Enrollment Numbers – Semester 2 (Spring) - 19

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

B. Cooperative Education

Student Statistics

Number of Students

Eligible Students

Students Placed on Co-op

Fall – 1; Spring - 1

Students Declining Co-op Opportunities

Employer Statistics (List each employer and number of students employed.)

- Menno Haven-1 UCP of Central PA-1

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

C. STUDENT PLACEMENT: (From Senior Placement Survey)

Number of Students

Previous Year Graduating Seniors

Previous Year Completers

Placement Data

Employed Related to Career Field

Employed Unrelated to Career Field

Military Service

Enrolled Postsecondary Education

Available for Employment but Unemployed

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

SECTION 4: SAFETY

SAFETY:

The program safety procedures and policies were reviewed and the committee found that they were:

Satisfactory Unsatisfactory

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. None

SECTION 5: CURRICULUM

A. POS TASK LIST:

The Pennsylvania Department of Education Program of Study Task List has not been updated this year and requires no additional review.

The Pennsylvania Department of Education Program of Study Task List has been updated this year. A copy of the document was provided to committee members for review.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. No Updates

B. CURRICULUM REPORTING FORM:

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
1. The curriculum reflects current trade philosophy and practices.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Books and instructional materials are appropriate for students in this program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Audio-visual aids are sufficient to support the curriculum.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The curriculum provides:		
a. Balance between theory and practical work	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Career and Technical Student Organization activities as an integral part of the curriculum	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Field trips related to job sites	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Adequate instruction on safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Pre-test and post-test to determine student knowledge	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Development and/or application of related academic skills	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Competency-based education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The curriculum has been developed with the cooperation and advice of the Occupational Advisory Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. There is an occupational demand in the community for the occupational skills being taught	<input checked="" type="checkbox"/>	<input type="checkbox"/>

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:

1. We were unable to participate in any field trips and/or community service activities due to COVID restrictions. We were able to participate in a virtual Surgery Live viewing.

C. TEXTBOOKS/CURRICULUM REVIEW:

- The textbook/curriculum currently in use has been determined to be adequate by the committee and requires no additional review.
- The textbook/curriculum currently in use was determined to require updating.

The following textbooks/curriculum were presented to the committee for review.

- AES Online Platform and Dean Vaughn Medical Terminology

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. No changes or concerns

D. CERTIFICATIONS: (List certifications available to your students)

- OSHA
- CCMA CPR

Number of Students Receiving Certification:

9-CCMA 6-OSHA

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Allied Health will pilot 6 micro-credentialing tests through NOCTI this semester.

E. CAREER AND TECHNOLOGY STUDENT ORGANIZATIONS (CTSO) INSTRUCTION:

List how CTSO's have been incorporated in the program.

- Our local HOSA chapter sponsored membership for all students this year. We did have several students compete in virtual SLC competitions. Two students placed in third place; one in Medical Spelling, one in Nurse Assisting

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Continue to encourage CTSO participation

F. COLLEGE IN THE HIGH SCHOOL/ARTICULATION AGREEMENTS:

List College in the High School/Articulation Agreements currently offered by your program.

- Allied Health 105 (Medical Terminology) through HACC

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Continue to encourage participation in the HACC Med Term course.

SECTION 6: ADULT EDUCATION

This program currently has no associated adult education offerings associated with it.

This program has adult education offerings as listed below:

- Nurse Aide program taught by Deana McClure

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR ADDITIONAL OFFERINGS/COMMENTS:

1. Demand continues for Nurse Aide

SECTION 7: GENERAL DISCUSSION

LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:

- **Wellspan – Hospital census is full once again. College clinical rotations have restarted. No shadowing or high-school programs at this time. Desperate need for Nurse Aides and Medical Assistants. Overall need for entry-level workers. Additional internal Wellspan transitions expected over the summer.**
- **LPN – Planning upcoming open house for new building (May.) Second graduation has taken place under COVID. Jan will be retiring June 30th**
- **Nursing Education – RN-NCLEX being revised. Test will no longer be multiple choice; changing to critical thinking, case study scenarios.**
- **Shook – AH clinical students are doing “fantastic.” Long-term Care focus remains on COVID. CNA positions available all shifts.**
- **Low number of vaccination in Franklin County, including health care providers.**
- **Discussed mental health concerns related to COVID restrictions/isolation.**

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Encourage students to pursue entry level positions in healthcare to fulfill significant need. Encourage critical thinking with students as this will be required as a part of nursing education. Equipment list for perkins funding reviewed and approved.