

**FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER  
JOINT OPERATING COMMITTEE**

**PROPOSED AGENDA: JUNE 24, 2021 - 7:00 p.m.**

Call to Order

Moment of Silence and Flag Salute

Roll Call

Recognition of Visitors

Public Comment

Approval of the June 24, 2021 Agenda

Approval of May 27, 2021 Meeting Minutes

Financial Reports: General and LPN Accounts

Correspondence

Chief Administrative Officer's Report

Administrative Reports          Jim Sourbier, Franklin Fire Chief's Association

**NEW BUSINESS:**

**Personnel:**

**1. Employment**

Approval is sought for the following:

- A. Early Childhood Education Instructor – Request to advertise for the position.
- B. Cosmetology Instructor – Request to hire Casey Lehman, 600 Apple Way, St. Thomas, PA 17272, as Cosmetology Instructor to start August 16, 2021 at Step 6A of the teacher's contract.

**2. Substitute Teacher Rates**

Approval is sought to increase the day-to-day substitute teacher rate from \$100/day to \$120/day starting with the 2021-22 school year.

**3. Administrative Salary Increases**

Approval is sought for administrative salary increases as per respective contracts for satisfactory performance.

Assistant to the Director	3.9%
Principal	4.1%

**4. Business Manager Contract**

Approval is sought to enter into an employment agreement as proposed with Neil Rotz, Business Manager, for the period July 1, 2021 through June 30, 2026.

**5. Administrative Director Contract**

Approval is sought to extend the employment agreement of Jim Duffey, Administrative Director, for a one-year period through June 30, 2022.

**6. Part-time Adult Education/Administrative Mentoring Agreement**

Approval is sought to enter into an agreement as proposed with Jim Duffey to oversee the Adult Education and Pre-Apprenticeship Programs and provide Administrative consultation on a part-time (NTE 25 hours/week,108 Days) and on-call basis for the period July 1, 2022 through June 30, 2024.

**Financial:**

**7. Support Staff Insurance and Co-Premium**

Approval is sought for implementation of the 2021-2022 school year support staff insurance package. FCCTC shall provide individual, two-party or family medical insurance coverage with all participants paying 1.63% of the total premium cost, which is 2% below the teacher’s co-premium percentage that is calculated each fiscal year (per the CBA).

**8. Donations**

Approval is sought for the following donations:

Capital Campaign	PNP	Building Fund (1/1/21 – 6/24/21)	\$27,410
Keystone Ford	Auto Tech	21-22 Program Sponsorship	\$700

**9. Bids**

Approval is requested to accept the low bid of \$48,075 from American Welding & Gas, Inc. for 20 each Air Filtration System/Stationary Welding Fume Extractors for the Pre-Apprenticeship Program. Funding would be provided through the GEER II Grant (COVID Relief funding).

American Welding & Gas, Inc.	\$48,075
Fume Dog	\$65,635

**Curriculum:**

**10. Health and Safety Plan Amendment**

As the county has reached the Low Level of Community Transmission for COVID-19, Franklin County schools may transition into a full in-person model of instruction. Guidance provided by PDE requires that schools desiring to return to a full in-person model of instruction must complete a Safe Return to In-Person Instruction and Continuity of Services Plan (Health and Safety Plan) which is to be approved by their governing body and posted on their website by July 30, 2021.

Approval is sought to accept the FCCTC plan to return to full-time instruction, with the wearing of masks optional, starting on August 16, 2021 as long as Franklin County remains at a Low Level of Transmission. Should transmission levels increase in Franklin County to the Moderate Level, the school will consider returning to a hybrid model with masking required.

**11. 2020-21 Spring Occupational Advisory Committee Minutes**

Acceptance is required by the JOC for the Spring OAC Minutes as written for the 2020-21

school year. OAC Minutes can be found on our website at <http://www2.franklinctc.com/7-2/about/committees/occupational-advisory-committee/>.

**Solicitor's Report:**

**Addendum**

**Adjournment**