

FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE
September 23, 2021 Meeting Minutes

The monthly meeting of the Franklin County Career and Technology Center's Joint Operating Committee was held on Thursday evening, September 23, 2021 in the Large Group Instruction room with Chairman Burt calling the meeting to order at 7:00 p.m., followed by a moment of silence and salute to the flag.

MEMBERS PRESENT:	Sally Brooks	Chambersburg
	Ed Norcross	Chambersburg
	Kris Scritchfield	Chambersburg
	Pat Fridgen	Greencastle
	Shannon Yates	Greencastle
	Dwayne Burt	Shippensburg
	Nathan Goates	Shippensburg – alternate
	Allen Piper	Tuscarora
	Patricia Strite	Waynesboro
	Cindy Sullivan	Waynesboro – alternate

MEMBERS ABSENT:	Von McGee	Fannett-Metal
	Charlie Suders	Shippensburg
	Curtis Wengert	Waynesboro

ALSO PRESENT:	Rodney Benedick	Superintendent of Record
	Jim Duffey	Admin. Director
	Terry Miller	Assistant Director
	Justin Sholes	Principal
	Neil Rotz	Business Manager
	Kathleen Rundquist	PNP Administrator
	James Murphy	JBHS/Home School
	Elena Murphy	JBHS/Home School

RECOGNITION OF VISITORS: Chairman Burt welcomed James and Elena Murphy to the meeting.

PUBLIC COMMENT: None

APPROVAL OF THE SEPTEMBER 23, 2021 AGENDA: Mr. Duffey requested the addition of the Chief Administrative Officer's Report to follow correspondence as this was an oversight when the agenda was prepared. On a Yates/Norcross motion/second, the revised agenda was approved on the following roll call vote:

Mr. Yates – YES	Dr. Goates – YES
Mr. Norcross – YES	Ms. Scritchfield – YES
Ms. Strite – YES	Ms. Fridgen – YES
Mr. Piper – YES	Ms. Sullivan – YES
Ms. Brooks – YES	Chairman Burt – YES

APPROVAL OF THE AUGUST 26, 2021 MINUTES:

On a Strite/Norcross motion/second, the minutes were approved as presented on the following roll call vote:

Ms. Brooks – YES	Ms. Sullivan – YES
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Dr. Goates – YES
Mr. Yates – YES
Ms. Fridgen – YES
Mr. Piper – YES

Mr. Norcross – YES
Ms. Scritchfield – Abstain
Ms. Strite – YES
Chairman Burt – YES

FINANCIAL REPORTS:

Mr. Rotz, Business Manager, presented the following financial reports:

General Fund	Beginning Balance 8/1/2021	\$	2,080,735.47
	Receipts August 2021	\$	1,612,146.40
	Expenditures August 2021	\$	(1,602,997.83)
	Ending Balance 8/31/2021	\$	2,089,884.04
GAC Fund	Beginning Balance 8/1/2021	\$	11,266.17
	Receipts August 2021	\$	0.00
	Expenditures August 2021	\$	0.00
	Ending Balance 8/31/2021	\$	11,266.17
LPN Program	Beginning Balance 8/1/2021	\$	676,866.37
	Receipts August 2021	\$	19,001.58
	Expenditures August 2021	\$	(28,860.07)
	Ending Balance 8/31/2021	\$	667,007.88

On a Scritchfield/Fridgen motion/second, the financial reports were approved as presented on the following roll call vote:

Ms. Scritchfield – YES
Dr. Goates – YES
Mr. Norcross – YES
Mr. Piper – YES
Mr. Yates – YES

Ms. Fridgen – YES
Ms. Brooks – YES
Ms. Strite – YES
Ms. Sullivan – YES
Chairman Burt – YES

CORRESPONDENCE: None.

SUPERINTENDENT OF RECORD REPORT: Mr. Benedick reported on the September 9, 2021 superintendent meeting. There was discussion about flexible instructions days (FIDs) for this school year. Special education services were reviewed and Mr. Duffey stressed the importance of FCCTC having representation at the IEP meetings for students who are going to be placed at FCCTC. The federal COVID relief grants (i.e. ESSER) were discussed and each district reviewed how they were planning to spend and track the monies spent.

ADMINISTRATIVE REPORTS:

Kathleen Rundquist:

- Working on collecting capital campaign monies to meet the \$500,000 goal.
- Looking to purchase furniture for the student lounge.
- The March 2021-22 class will be participating with PSU Mont Alto and Wilson College in a Community Collaborative Disaster Exercise.

Justin Sholes:

- Reviewed COVID-19 cases and the related student in-person days lost for the start of the 2020-21 school year. There was a lengthy discussion between board members and the administration on the process on quarantining when there is a COVID exposure in the building.

- Reviewed Year-over-Year Discipline from 2017-18 to 2020-21.

Jim Duffey:

- Thanked Dr. Goates and Ms. Sullivan for being an alternate at the meeting.
- Stated that the ARP ESSER Grant Application in process and will have it prepared to present to the JOC next month.
- Mr. Duffey, Mr. Miller and Mr. Sholes presented the Comprehensive Plan for 2021-24 to the JOC. There is time for both JOC and public input prior to the November JOC meeting where it will be presented for approval so it can be submitted to PDE prior to November 30. Dr. Goates questioned how we need to gauge both minority and nontraditional student numbers at FCCTC when comparing them to the sending districts. Mr. Duffey responded that we are looking at our current student numbers and trying to increase them over the next three (3) years.

NEW BUSINESS:

Personnel:

1. Collective Bargaining Agreement

Recommend approval of the Collective Bargaining Agreement with the FCCTC Education Association retroactive from July 1, 2021 – June 30, 2024.

On a Yates/Strite motion/second, the Collective Bargaining Agreement was approved as presented on the following roll call vote:

Mr. Norcross – YES	Ms. Fridgen – YES
Mr. Yates – YES	Dr. Goates – YES
Ms. Sullivan – YES	Ms. Scritchfield – YES
Ms. Strite – YES	Mr. Piper – YES
Ms. Brooks – YES	Chairman Burt – YES

2. Employment - Hire

Approval is sought to hire the following:

Early Childhood Education Instructor	Katie Wilmot 8669 Tomstown Rd. Waynesboro, PA 17268	Step 8A on Teacher Scale Start Date = 11/22/21
Custodian (retroactive)	Bryan Bumbaugh 3715 White Church Road Chambersburg, PA 17202	\$12/hour @ 261 Days Start Date = 9/20/21

On a Piper/Scritchfield motion/second, the hiring of Ms. Wilmot and Mr. Bumbaugh was approved as presented on the following roll call vote:

Mr. Yates – YES	Dr. Goates – YES
Ms. Brooks – YES	Ms. Sullivan – YES
Ms. Fridgen – YES	Ms. Scritchfield – YES
Ms. Strite – YES	Mr. Piper – YES
Mr. Norcross – YES	Chairman Burt – YES

3. Superintendent of Record

Approval is sought for Rodney Benedick, Tuscarora School District, to serve as Superintendent of Record of the Franklin County Career and Technology Center retroactively for the period July 1, 2021 through June 30, 2022 at a rate of \$3,000.

On a Norcross/Brooks motion/second, Chairman Burt asked if there were any questions or comments. Mr. Piper asked about the stipend amount of \$3,000 and if it had always been that amount. Mr. Duffey responded that the Superintendent of Record was unpaid until 2007. At that time, the annual stipend amount was set at \$3,000 per year. There being no further questions, the Superintendent of Record was approved as presented on the following roll call vote:

Dr. Goates – YES	Ms. Brooks – YES
Ms. Sullivan – YES	Ms. Scritchfield – YES
Ms. Fridgen – YES	Ms. Strite – YES
Mr. Piper – YES	Mr. Norcross – YES
Mr. Yates – YES	Chairman Burt – YES

4. CTSO and Other Participatory Organizations

Approval is sought for following individuals to serve as club advisors for the 2021-22 school year.

CTSO: DECA - Sue Mills	OTHER: AWS – Elisa Ramsey
FFA - Lisa Cook, Dave Perry	NTHS – Brenda Kimple
SKILLS USA - Kathy Estep, Andy Anderson, Bryan Hawbecker	
HOSA - Marla Moore, Sharla Dunlap	

On a Fridgen/Sullivan motion/second, the Advisors were approved as presented on the following roll call vote:

Ms. Sullivan – YES	Ms. Scritchfield – YES
Ms. Strite – YES	Ms. Fridgen – YES
Mr. Piper – YES	Ms. Brooks – YES
Mr. Norcross – YES	Mr. Yates – YES
Dr. Goates – YES	Chairman Burt – YES

5. Mentor Stipend

Approval is required to compensate the following individuals \$500 each to serve as mentors for non-tenured teachers for the 2021-22 school year.

Toni Parson	for	Casey Fore
Sharla Dunlap	for	Mallory Waltman
Susan Mills	for	Katie Wilmot

On a Yates/Sullivan motion/second, the mentor stipend was approved as presented on the following roll call vote:

Ms. Scritchfield – YES	Ms. Strite – YES
Mr. Piper – YES	Mr. Norcross – YES
Ms. Brooks – YES	Mr. Yates – YES
Dr. Goates – YES	Ms. Fridgen – YES
Ms. Sullivan – YES	Chairman Burt – YES

Solicitor's Report: None

Addenda: None

Adjournment: There being no further business to discuss, the meeting adjourned at 8:10 p.m.

Respectfully submitted,

Neil D. Rotz
Recording Secretary

aw: 10/1/21