

FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER JOINT OPERATING COMMITTEE

AGENDA – December 15, 2021 – 7:00 p.m.

Call to Order – Reorganization Meeting

Moment of Silence & Flag Salute

Roll Call

Recognition of Visitors

Public Comment

REORGANIZATION

1. Officers: The Articles of Agreement for the establishment and operation of the Franklin County Career and Technology Center, Page 3, Section 8:

“In the December meeting each year of the Technical School Committee, a Chairman and Vice Chairman should be elected to serve for a period of one (1) year, to take office the first Monday of the following January. The two officers shall not represent the same participating school district, shall not be eligible to serve in the same office more than two (2) successive years, and shall not come from the same participating school district for more than two (2) successive terms.”

Nomination and Election of Chair - *Chair assumes Leadership of Committee after Election*

Nomination and Election of Vice-Chair

2. Meeting Dates: It is recommended that meeting dates and time for our regular monthly meeting be established during the reorganization in December. Currently, the Joint Operating Committee meets on the 4th Thursday of each month, except for November and December when the Joint Operating Committee meets one week early on Wednesday due to the Thanksgiving and Christmas Holidays. The set time is 7:00 p.m. Any changes will be advertised accordingly.

Approval of Proposed Meeting Dates

3. Determination and Assignments of Committees for the Calendar Year – 2021

It is recommended the Joint Operating Committee members assign necessary representatives for committees for the Calendar Year 2021. The committees are Personnel and Negotiation, Budget and Finance and Building and Grounds Committee and committee meetings are generally held one hour prior to regular JOC meetings. Current committee members are as follows:

Personnel & Negotiations: Shannon Yates, **Kris Scritchfield**, Charlie Suders (*Patti Strite, Alt.*).

Budget & Finance: Sally Brooks, **Curtis Wingert**, Von McGee (*Patti Strite, Alt.*).

Building & Grounds: Ed Norcross, Allen Piper, **Pat Fridgen** (*Patti Strite, Alt.*).

Assignment of Committees

Adjournment of Reorganization Meeting

REGULAR MEETING

Call to Order - Regular Meeting

Approval of December 15, 2021 Agenda

Approval of November 17, 2021 Meeting Minutes

Financial Reports: General Account, LPN Account

Correspondence

Superintendent of Record Report

Administrative Reports: Recruitment and Enrollment for 2022-23 – Lori Ebersole
Proposed 2022-23 School Calendar

NEW BUSINESS:

Personnel:

1. Employment

- A. Approval to advertise for and interview adjunct instructors for the Practical Nursing Program.
- B. Approval to hire **Amelia Fuentes-Walquer**, 529 Montgomery Ave, Chambersburg, PA as Part-time Bilingual (English/Spanish) Tutor/Assistant at \$18/hour NTE 18 hours/week through the GEER II grant pending receipt of all necessary clearances. This is a grant funded position not to exceed a one-year period starting January 17, 2022.

Financial

2. Program Sponsorship

Approval is sought to renew the following program sponsorships through the General Advisory Committee Marketing Campaign.

Educational Solutions	Mechatronics Program	\$700
Manitowoc Cranes Company	CIM and Welding Programs	\$1,400

3. Donation

Approval to accept the donation of a 2006 Ford Focus from Jerry Snyder, 410 West 7th St. Waynesboro PA 17268 to the Auto Technology Program at an estimated value of \$600.

4. Solicit for Bid

Approval is sought to solicit for bids for the following items funded by the Supplemental Equipment Grant.

- A. Miller® XMT® 350 CC/CV 208 - 575 Volt Digital Welders 7 Each
- B. Metal Cutting Shear Machine 1 Each

Curriculum:

5. Affiliation Agreement

Request approval of an affiliation agreement with Well Span Health for clinical experiences for Medical Assisting students.

Property:

6. Site Plan – Franklin County Public Safety Training Center

Approval is needed by the Joint Operating Committee to authorize the Chair to sign a land development plan to be submitted to Guilford Township for future expansion of the FCPSTC on land leased by the FCCTC.

Solicitor's Report

Addenda

Adjournment of Regular Meeting

