

FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE
October 27, 2022 Meeting Minutes

The monthly meeting of the Franklin County Career and Technology Center's Joint Operating Committee was held on Thursday evening, October 27, 2022 in the Large Group Instruction room with Chairman Burt calling the meeting to order at 7:00 p.m., followed by a moment of silence and salute to the flag.

MEMBERS PRESENT:	Faye Gaugler	Chambersburg
	Joan Smith	Chambersburg
	Walter Hoffmann	Fannett-Metal
	Dwayne Burt	Shippensburg
	Charlie Suders	Shippensburg
	Allen Piper	Tuscarora
	Rachel Fortney	Waynesboro
	Patricia Strite	Waynesboro

MEMBERS ABSENT:	Ed Norcross	Chambersburg
	Rich Davis	Greencastle
	Shannon Yates	Greencastle

ALSO PRESENT:	Dr. Tara Will	Superintendent of Record
	Terry Miller	Admin. Director
	Dr. Lesli Shuman	Assistant Director
	Neil Rotz	Business Manager
	Kathleen Rundquist	PNP Administrator
	Kathy Estep	FCCTC
	Olivia Shank	CMS
	Dacia Shank	Parent
	Kathryn Simms	CMS
	Emillio Portela	CMS

RECOGNITION OF VISITORS: Chairman Burt welcomed the students in attendance for their civics class along with Kathy Estep.

PUBLIC COMMENT: None

APPROVAL OF THE OCTOBER 27, 2022 AGENDA:

On a Suders/Smith motion/second, the agenda was approved as presented on the following roll call vote:

Mr. Suders – YES	Ms. Smith – YES
Ms. Strite – YES	Mr. Piper – YES
Ms. Fortney – YES	Ms. Gaugler – YES
Mr. Hoffmann – YES	Chairman Burt – YES

APPROVAL OF THE SEPTEMBER 22, 2022 MINUTES:

On a Suders/Strite motion/second, the minutes were approved as presented on the following roll call vote:

Ms. Gaugler – YES	Ms. Fortney – YES
Mr. Hoffmann – YES	Mr. Suders – YES
Ms. Smith – abstain	Ms. Strite – YES
Mr. Piper – YES	Chairman Burt – YES

FINANCIAL REPORTS:

Mr. Rotz, Business Manager, presented the following financial reports:

General Fund	Beginning Balance 9/1/2022	\$	2,123,297.82
	Receipts September 2022	\$	554,548.36
	Expenditures September 2022	\$	(934,702.51)
	Ending Balance 9/30/2022	\$	1,743,143.67
LPN Program	Beginning Balance 9/1/2022	\$	681,670.19
	Receipts September 2022	\$	273,608.47
	Expenditures September 2022	\$	(209,880.74)
	Ending Balance 9/30/2022	\$	745,397.92

On a Strite/Piper motion/second, the financial reports were approved as presented on the following roll call vote:

Ms. Smith – YES	Mr. Suders – YES
Ms. Gaugler – YES	Mr. Hoffmann – YES
Ms. Strite – YES	Mr. Piper – YES
Ms. Fortney – YES	Chairman Burt – YES

CORRESPONDENCE: None

CHIEF ADMINISTRATIVE OFFICER’S REPORT: Dr. Will reported that the Laurel Life and Student Options to Acquire Resiliency (SOAR) program was reviewed with the superintendents with a target implementation date of January 2023. ESS is currently providing substitute services for the districts in Franklin County, but they are looking at Kelly Services as an alternate, especially as the LIU #12 has transitioned to Kelly Services. Dr. Hanks (GASD) discussed the benefits they have experienced as part of the Lincoln Benefit Trust although not all districts participate in this health consortium. There will be a Technology Reinvestment roundtable discussion hosted by Greencastle-Antrim where a speaker will discuss how education leaders are moving forward after the pandemic. The lack of childcare in the county was discussed and the districts are looking at other options for early childhood education. All school districts are required to have trauma-informed plans in place by the 2023-24 school year and the superintendents will be collaborating on this initiative. Finally, attendance at district athletic events for elementary students was reviewed to stop parents from leaving their elementary students unattended.

ADMINISTRATIVE REPORTS:

Kathleen Rundquist:

- The PNP students attended a community collaborative day with Wilson College and Penn State Mont Alto. The PNP will host next year’s event and they have selected human trafficking as the topic.
- There is a significant delay in getting authorization to test with the PA State Board of Nursing.
- There is new signage along Route 11/Loop Road directing people back to our campus for the LPN Program.

Terry Miller:

- The water at the school was tested for lead and we received a successful/passing level.
- Introduced Kathy Estep, Workforce Development Coordinator, who presented about the Career Day hosted by David H. Martin for around 200 students from FCCTC. The students were in two groups and the D. H. Martin representatives were able to give our students a great look at all of the careers that are available with their company. It was a great day for the students and staff and we will look to build our relationship with D. H. Martin for future opportunities for our students.
- Provided an update on the potential new programs that we are looking to offer going forward to get more students enrolled at FCCTC. There is a potential for both a short-term (Logistics/ Hospitality) and long-term programming (Heavy Equipment). We will have a more formal presentation on these options at November JOC meeting. Ms. Smith asked about adding onto an existing program that is successful with a second teacher. Mr. Miller responded that would be an option, although it would not be preferred based on the results from other schools that have gone that route.

**Recess to Executive Session for Personnel and Legal – 7:27 p.m.
 Reconvene from Executive Session for Personnel and Legal – 7:37 p.m.**

NEW BUSINESS:

Personnel:

Chairman Burt requested that agenda items 1-3 be combined into a single vote.

1. OAC Committee

Approval is sought for the Occupational Advisory Committee (OAC) members for 2022-23 school year.

2. CTSO and Other Participatory Organizations

Approval is sought for the following individuals to serve as club advisors for the 2022-23 school year.

CTSO	Advisor(s)	Other	Advisor(s)
Skills USA	Caitlin O'Donnell, Daniel Stockman, Steven Wilmot	AWS	Caitlin O'Donnell
DECA	Susan Mills	NTHS	Brenda Kimple
HOSA	Marla Moore, Sharla Dunlap		
FFA	Lisa Cook, Dave Perry		

3. Teacher Recognition

Approval is sought to cover travel expenses for Tim Byers IST instructor to Las Vegas to attend the NOCTI Reception held in conjunction with the Association of Career and Technical Education's conference to receive the Carl J. Schaefer CTE teacher award and the C. Thomas Olivio Outstanding Service Award.

On a Hoffmann/Smith motion/second, agenda items 1-3 were approved as presented on the following roll call vote:

Mr. Hoffmann – YES	Mr. Suders – YES
Ms. Fortney – YES	Ms. Smith – YES
Ms. Strite – YES	Mr. Piper – YES

Ms. Gaugler – YES

Chairman Burt – YES

4. Daily Sub Rate Adjustment

Approval is sought to adjust the daily sub rate from \$120.00 per day to \$150.00 to be comparable to the sending districts. The daily sub rate adjustment will be effective 10/31/2022.

On a Strite/Hoffmann motion/second, the daily sub rate adjustment was approved as presented on the following roll call vote:

Mr. Suders – YES
Ms. Fortney – YES
Ms. Strite – YES
Mr. Hoffmann – YES

Ms. Gaugler – YES
Ms. Smith – YES
Mr. Piper – YES
Chairman Burt – YES

5. Supervisory Support Scale Adjustment

Approval is sought to adjust the starting salary on the supervisory scale for the 2023-24 school year. The supervisory scale has not been adjusted since 2016.

On a Smith/Hoffmann motion/second, the Supervisory Support Scale adjustment was approved as presented on the following roll call vote:

Mr. Suders – YES
Ms. Fortney – YES
Ms. Smith – YES
Mr. Piper – YES

Ms. Gaugler – YES
Mr. Hoffmann – YES
Ms. Strite – YES
Chairman Burt – YES

Financial:

Chairman Burt requested that agenda items 6-8 be combined into a single vote.

6. Donation of 3D Printer

Approval is sought to accept the donation of a 3D printer from APEX Enclosures with an estimated value of \$600.00.

7. Disposal of VR Welder

Approval is sought to donate a VR Welder to Fulton County CTC. The VR Welder was a donation from Manitowoc and is no longer being used.

8. Approval to Solicit Bids

Approval is sought to solicit bids to sell a Bridgeport Mill that is determined to be end of life. Equipment is believed to be from 2005 and is being replaced with new CNC technology.

On a Hoffmann/Smith motion/second, agenda items 6-8 were approved as presented on the following roll call vote:

Ms. Fortney – YES
Ms. Strite – YES
Mr. Hoffmann – YES
Mr. Suders – YES

Ms. Smith – YES
Mr. Piper – YES
Ms. Gaugler – YES
Chairman Burt – YES

9. Food Service Agreement

Approval is requested that the agreement with Chambersburg Area School District to provide Food Services to the Franklin County Career and Technology Center be approved effective July 1, 2022.

On a Gaugler/Piper motion/second, the Food Service Agreement was approved as presented on the following roll call vote:

Ms. Smith – YES	Ms. Strite – YES
Mr. Piper – YES	Ms. Gaugler – YES
Mr. Hoffmann – YES	Mr. Suders – YES
Ms. Fortney – YES	Chairman Burt – YES

Legal:

10. Juul Litigation

Approval is sought to authorize the FCCTC to enter into an Attorney-Client Fee Contract with the Frantz Law Group, ALPC, 402 West Broadway, Suite 860, San Diego, California, 92101, and Dillon McCandless King Coulter & Graham, LLP, 128 West Cunningham Street, Butler, Pennsylvania, 16001, for the commencement of a legal action against Juul Labs, Inc., formerly known as PAX Labs, Inc., and other Defendants, including but not limited to Altria Group, Inc.; Altria Client Services; Altria Group Distribution Company; Nu Mark LLC; and Phillip Morris USA, Inc. Said action shall be for the purpose of claiming money damages related to FCCTC costs related to the use of vaping products on FCCTC property.

The Attorney-Client Fee Contract shall provide for a Contingent Fee of Twenty-Five Percent (25%) of any recovery. Expenses needed to fund the litigation shall be advanced by Frantz Law Group, APLC, and deducted from any recovery. The FCCTC shall not be responsible for any fee or cost reimbursement in the event there is no recovery in the action.

The School Board President and/or District Superintendent are authorized to sign the Attorney-Client Fee Contract.

On a Piper/Smith motion/second, the Juul Litigation was approved as presented on the following roll call vote:

Ms. Strite – YES	Mr. Piper – YES
Mr. Suders – YES	Ms. Gaugler – YES
Ms. Fortney – YES	Ms. Smith – YES
Mr. Hoffmann – YES	Chairman Burt – YES

Solicitor’s Report: None

Addendum: Mr. Hoffmann asked about the status of the CDL testing site and when it would be up and running. Mr. Miller said we are waiting for the striping before the state approves our site. We will provide an update at the November JOC meeting based on what information we have at that time.

Adjourned: There being no further business to discuss, the meeting adjourned at 7:46 p.m.

Respectfully submitted,

Neil D. Rotz
Recording Secretary

aw: 11/8/2022