

**FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER  
JOINT OPERATING COMMITTEE**

**PROPOSED AGENDA – March 24, 2022 – 7:00 p.m.**

Call to Order

Moment of Silence & Flag Salute

Roll Call

Recognition of Visitors

Public Comment on Agenda Items

Approval of March 24, 2022 Agenda

Approval of February 24, 2022 Meeting Minutes

Financial Reports: General Account, LPN Account

Correspondence:

Superintendent of Record Report:

Administrative Reports: Proposed 2022-23 General Operating Budget

**NEW BUSINESS:**

**Financial**

**1. CASD Classroom Lease – Discussion Only**

**2. 2022-23 Practical Nursing Program Budget**

Approval of the 22-23 PNP Budget in the amount of \$942,467, a decrease of 6.38% over 21-22.

**3. Acceptance of Low Bids**

Approval is sought to accept the low bids on the following unused/excess material:

Uni-Hydro 3/8" Plate Shear	Brian Yeager	\$876
Meadow Creek Smoker	Michael Norris	\$505

**4. Audit Services**

Approval to retain Smith Elliott Kearns as Local Auditor for a 3-year period in the amount of \$21,900 for 2021-22, \$22,900 for 2022-23, and \$24,000 for 2023-24.

**5. Capital Reserve Fund Deposit**

Deposit the member district share included in the 21-22 FCCTC Budget of \$100,000 into the Capital Reserve Fund.

**6. Donation**

Accept the Volvo Road Construction donation of \$750 for the sponsorship of the Diesel Technology Program through the General Advisory Committee Marketing Fund.

**Personnel:**

**7. Resignation**

Accept the resignation of Kaitlyne Swenson, as Guidance Secretary effective March 25, 2022.

**8. Employment**

Approval is sought to hire the following

Guidance Secretary  
Maintenance Technician

**Curriculum:**

**9. Emergency Instructional Time Template**

Retroactive approval is sought to submit the Emergency Instructional Time Template to PDE/

**Solicitor's Report**

**Addenda**

**Adjournment**