

**FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER  
JOINT OPERATING COMMITTEE**

**PROPOSED AGENDA: JUNE 23, 2022 - 7:00 p.m.**

Call to Order

Moment of Silence and Flag Salute

Roll Call

Recognition of Visitors

Public Comment

Approval of the June 23, 2022 Agenda

Approval of May 26, 2022 Meeting Minutes

Financial Reports: General and LPN Accounts

Correspondence

Chief Administrative Officer's Report

Administrative Reports

**NEW BUSINESS:**

**Personnel:**

**1. Support Staff Salary Scale Adjustments**

Approval to adjust the Support Staff Salary Scale as recommended by the Administration.

**2. Employment**

Approval is sought for the following effective July 1, 2022.

Michelle Mellott 1168 Lincoln Way West McConnellsburg, PA 17233	Outreach Services Coordinator	Level I Step 5 - \$55,475/year
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Stephanie Norton 990 Anthony Highway Chambersburg, PA 17202	Maintenance Secretary	Level II Step 5 - \$15.53/hour
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**3. Administrative Salary Increases**

Approval is sought to approve a salary increase of 4.07% for Justin Sholes, Principal, for the 2022-23 school year for satisfactory performance as per the Act 93 agreement.

<u>Description</u>	<u>Calculation</u>	<u>Increase</u>	<u>Total Salary</u>
Performance:	\$92,415 * 2%	= \$1,848	\$92,415
+ <u>Cost of Living Adjustment</u>	<u>(\$98,738 + \$92,415)/2 * 2%</u>	= <u>\$1,912</u>	<u>\$3,760</u>
Total Increase		= \$3,760	\$96,175 (4.07%)

#### 4. Superintendent of Record

Approval is sought for Dr. Dion Betts, Chambersburg Area School District, to serve a 3 year term as Superintendent of Record of the Franklin County Career and Technology Center for the period July 1, 2022 through June 30, 2025 at a rate of **\$3,000** per year.

### Financial:

#### 5. Support Staff Insurance and Co-Premium

Approval is sought for implementation of the 2022-2023 school year support staff insurance package. FCCTC shall provide individual, two-party, or family medical insurance coverage with all participants paying 2% of the total premium cost, which is 2% below the teacher's co-premium percentage agreed upon in the CBA.

#### 6. Donations

Approval is sought for the following donations:

Wellspan Health	\$1500	Allied Health Program
		Medical Assisting Program
Keystone Ford	\$700	Automotive Technology Program

#### 7. Financial Aid Consulting Services Agreement

Approval is sought for the Practical Nursing Program to enter into an agreement with the Lancaster County CTC for financial aid consulting services for participation in Federal PELL grant and Stafford Student Loan programs for adult students at a rate of **\$15,000** for the 2022-23 school year.

#### 8. Resolution

Approval is sought to permit Terry Miller, Administrative Director, through board resolution, to serve as both written and e-signatory for "any and all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education.

### Curriculum:

#### 9. 2021-22 Spring Occupational Advisory Committee Minutes

Acceptance is required by the JOC for the Spring OAC Minutes as written for the 2021-22 school year. OAC Minutes can be found on our website at <https://www.franklinctc.com/about/committees/>.

#### 10. Health and Safety Plan (First Read)

Every 6 months, the Health and Safety Plan is to be reviewed and any changes are to be approved by the JOC. A decision will be needed regarding quarantine practices prior to the next JOC meeting.

### Solicitor's Report:

### Addendum

### Adjournment

