

**Franklin County Career and Technology Center**  
**SPRING OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM**

<b>PROGRAM AREA:</b> Ag Mechanics		
<b>MEETING DATE:</b> 4/28/2022	<b>START:</b> 7:30 PM	<b>ADJOURN:</b> 9:00 PM
<b>COMMITTEE CHAIRPERSON:</b> Rodney Anderson		
<b>COMMITTEE MEMBERS/GUESTS ATTENDING:</b>  Rodney Anderson, Jerry Beckner, Bobby Martin, Jason Rife, Chad Shank, Brian Statler, Brian Yeager		
<b>BRIEF MEETING SUMMARY</b>  Review fall meeting minutes, discuss class numbers, projects, Co-op placements, etc.		
<b>ADMINISTRATIVE RESPONSE:</b> <ul style="list-style-type: none"><li>The admin team is pleased with student achievement and success. We appreciate the feedback for the committee and appreciate their support. Students are receiving excellent training and opportunities form the program.</li></ul>		

**Rodney Anderson**

SECRETARY/CHAIRPERSONS SIGNATURE

**SECTION 1: APPROVAL OF MINUTES OF LAST MEETING**

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.

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**SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING**

- Order the Carport

**SECTION 3: UPDATE OF PROGRAM**

**A. ENROLLMENT:**

Enrollment Numbers – Semester 1(Fall) 23

Enrollment Numbers – Semester 2 (Spring) 24

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. Full house!

**B. Cooperative Education**

**Student Statistics**

	<b>Number of Students</b>
Eligible Students	<b>8</b>
Students Placed on Co-op	<b>6</b>
Students Declining Co-op Opportunities	<b>2</b>

**Employer Statistics** (List each employer and number of students employed.)

- Antietam Tractor-1, TCI Transportation-1, Sites Jet Lube-1, Lowes-1, Jennings Body Shop-1, Truck Mounts-1

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. The other two seniors wanted to remain in class for more training time and they are both very good students and doing well. They are also a big help with the lower level students.

**C. STUDENT PLACEMENT:** (From Senior Placement Survey)

**Number of Students**

Previous Year Graduating Seniors	9
Previous Year Completers	
Placement Data	
Employed Related to Career Field	3
Employed Unrelated to Career Field	3
Military Service	0
Enrolled Postsecondary Education	2
Available for Employment but Unemployed	1

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. Results are acceptable

**SECTION 4: SAFETY**

**SAFETY:**

The program safety procedures and policies were reviewed and the committee found that they were:

Satisfactory  Unsatisfactory

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. none

**SECTION 5: CURRICULUM**

**A. POS TASK LIST:**

- The Pennsylvania Department of Education Program of Study Task List has not been updated this year and requires no additional review.
- The Pennsylvania Department of Education Program of Study Task List has been updated this year. A copy of the document was provided to committee members for review.

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. none

**B. CURRICULUM REPORTING FORM:**

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
1. The curriculum reflects current trade philosophy and practices.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Books and instructional materials are appropriate for students in this program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Audio-visual aids are sufficient to support the curriculum.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The curriculum provides:		
a. Balance between theory and practical work	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Career and Technical Student Organization activities as an integral part of the curriculum	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Field trips related to job sites	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Adequate instruction on safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Pre-test and post-test to determine student knowledge	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Development and/or application of related academic skills	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Competency-based education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The curriculum has been developed with the cooperation and advice of the Occupational Advisory Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. There is an occupational demand in the community for the occupational skills being taught	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:**

1. none

**C. TEXTBOOKS/CURRICULUM REVIEW:**

- The textbook/curriculum currently in use has been determined to be adequate by the committee and requires no additional review.
- The textbook/curriculum currently in use was determined to require updating.

The following textbooks/curriculum were presented to the committee for review.

- Small Engine Technology, Small Gas Engines & Metal Fabrication

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. none

**D. CERTIFICATIONS: (List certifications available to your students)**

- Timken Bearing certification & Volvo Assembly Training

**Number of Students Receiving Certification:**

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**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. none

**E. CAREER AND TECHNOLOGY STUDENT ORGANIZATIONS (CTSO) INSTRUCTION:**

**List how CTSO's have been incorporated in the program.**

- Skills competition for Small Engines & Motorcycle Repair, student usually finishes 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup>.

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. Good job

**F. COLLEGE IN THE HIGH SCHOOL/ARTICULATION AGREEMENTS:**

**List College in the High School/Articulation Agreements currently offered by your program.**

- HACC & Penn College of Technology

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. none

**SECTION 6: ADULT EDUCATION**

This program currently has no associated adult education offerings associated with it.

This program has adult education offerings as listed below:

- Small Engine Repair

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR ADDITIONAL OFFERINGS/COMMENTS:**

1. none

**SECTION 7: GENERAL DISCUSSION**

**LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:**

- Employers are hurting for trained candidates

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. Keep up what you're doing in the program

