

Franklin County Career and Technology Center
SPRING OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM

PROGRAM AREA:	AUTO COLLISION				
MEETING DATE:	4/11/2022	START:	6:00	ADJOURN:	7:45
COMMITTEE CHAIRPERSON:	Kyler Wood				
COMMITTEE MEMBERS/GUESTS ATTENDING:	Danny Carbaugh, Chris Henson, Tyler Trail, Tom Shockey, Merrill Varner, Kyler Wood, Colby Hornbaker, Joey Stickell				
BRIEF MEETING SUMMARY	<p>Committee is very supportive of the program and the curriculum that is being taught. They are very impressed with all my seniors being out on co-op and that they all have a position at their current place of employment after graduation. Committee is very supportive of buying the dustless sanding equipment for the shop. The dustless sanding equipment will alleviate a lot of the air borne materials floating in the air.</p>				
ADMINISTRATIVE RESPONSE:	<ul style="list-style-type: none">The Admin team is pleased with the Co-op placement and support the purchase of the dustless sander.				

Chris Henson

SECRETARY/CHAIRPERSONS SIGNATURE

SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.

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SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

- No recommendations at this time.

SECTION 3: UPDATE OF PROGRAM

A. ENROLLMENT:

Enrollment Numbers – Semester 1(Fall) 16

Enrollment Numbers – Semester 2 (Spring) 17

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee thought the number of students is good at this time.

B. Cooperative Education

Student Statistics

	Number of Students
Eligible Students	10
Students Placed on Co-op	8
Students Declining Co-op Opportunities	1

Employer Statistics (List each employer and number of students employed.)

- Shockey Collision 1, Martins Pastries 1, Burnside America 2, Manitowac 1, Truck Mounts 1, Industrial Maintenance and Repair 1, Keystone Ford 1

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee thought 8 of 10 students with co-op jobs is very good. They also thought that the ones that have jobs upon graduation is very impressive.

C. STUDENT PLACEMENT: (From Senior Placement Survey)

Number of Students

Previous Year Graduating Seniors 10

Previous Year Completers 10

Placement Data

Employed Related to Career Field 7

Employed Unrelated to Career Field 3

Military Service

Enrolled Postsecondary Education

Available for Employment but Unemployed

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee thought that number employed in the industry was good and that this industry isn't for everyone. They understand that not all students have the desire to pursue this line of work for a career.

SECTION 4: SAFETY

SAFETY:

The program safety procedures and policies were reviewed and the committee found that they were:

Satisfactory Unsatisfactory

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. No recommendations at this time.

SECTION 5: CURRICULUM

A. POS TASK LIST:

The Pennsylvania Department of Education Program of Study Task List has not been updated this year and requires no additional review.

The Pennsylvania Department of Education Program of Study Task List has been updated this year. A copy of the document was provided to committee members for review.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee thought the task list was fine.

B. CURRICULUM REPORTING FORM:

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
1. The curriculum reflects current trade philosophy and practices.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Books and instructional materials are appropriate for students in this program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Audio-visual aids are sufficient to support the curriculum.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The curriculum provides:		
a. Balance between theory and practical work	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Career and Technical Student Organization activities as an integral part of the curriculum	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Field trips related to job sites	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Adequate instruction on safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Pre-test and post-test to determine student knowledge	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Development and/or application of related academic skills	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Competency-based education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The curriculum has been developed with the cooperation and advice of the Occupational Advisory Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. There is an occupational demand in the community for the occupational skills being taught	<input checked="" type="checkbox"/>	<input type="checkbox"/>

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:

1. Committee suggested to stick to the basics and instill good work ethics in my students is above all in this day and age.

C. TEXTBOOKS/CURRICULUM REVIEW:

- The textbook/curriculum currently in use has been determined to be adequate by the committee and requires no additional review.
- The textbook/curriculum currently in use was determined to require updating.

The following textbooks/curriculum were presented to the committee for review.

- Curriculum is up to speed with the new procedures in the industry. The curriculum is the newest on the market as of now.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee stated to keep teaching what I'm teaching and continue to prepare the students for the workforce.

D. CERTIFICATIONS: (List certifications available to your students)

- ASE

Number of Students Receiving Certification:

- 3

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee stated that when they hire a technician, they will send them for training. They also thought the certifications the students earn here are adequate for the industry.

E. CAREER AND TECHNOLOGY STUDENT ORGANIZATIONS (CTSO) INSTRUCTION:

List how CTSO's have been incorporated in the program.

- Since Covid I really haven't had any students interested in going to Skills USA.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee stated that they would like to see the students participate in a CTSO. They also understood that if I don't have any students interested in a CTSO that was ok too.

F. COLLEGE IN THE HIGH SCHOOL/ARTICULATION AGREEMENTS:

List College in the High School/Articulation Agreements currently offered by your program.

- Thadeus Stevens, ATC, Penn Tech

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee thought it was adequate with 3 articulation agreements.

SECTION 6: ADULT EDUCATION

This program currently has no associated adult education offerings associated with it.

This program has adult education offerings as listed below:

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COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR ADDITIONAL OFFERINGS/COMMENTS:

1. Committee stated that there would be no real benefit to have adult ed offerings in my program. They stated it would be general public wanting to fix up or restore vehicles.

SECTION 7: GENERAL DISCUSSION

LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:

- Sema in Las Vegas

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee stated that the dustless sanding system is a very good idea and said we should look into possibly purchasing multiple systems. Currently in the area Shockey Collision has 2 of these systems and some other shops in the area have them as well. Committee stated that I should take the time and go to the SEMA show. They thought that there were a lot of new products revealed at the show and that I could make some connections for products and other services to be donated to my program.