

**Franklin County Career and Technology Center
SPRING OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM**

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| PROGRAM AREA: Automotive Technology |
| MEETING DATE: 4/28/2022 START: 6:40pm ADJOURN: 8:48pm |
| COMMITTEE CHAIRPERSON: Ronnie Shafer |
| COMMITTEE MEMBERS/GUESTS ATTENDING: Bill Leshner, Seth Heckman, Ronnie Shafer, Doug Bard, Wes Hart |
| BRIEF MEETING SUMMARY Committee met in the shop. Toured program area. Looked at new equipment and organization. Discussed garage door threshold, exhaust system concerns and new technology coming out requiring additional equipment. Discussed co-op students and the desperate need in the industry. |
| ADMINISTRATIVE RESPONSE: <ul style="list-style-type: none">• We appreciate the feedback from members of the OAC. Administrations is please with the continued progress of the program. We reviewed the 5 year equipment list and did not see the exhaust system listed. We did include the other items listed in the 22-23 Perkins request. |

Ronnie Shafer

SECRETARY/CHAIRPERSONS SIGNATURE

SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.

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SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

- Exhaust system was to be added to Perkins 21-22 budget. We did not see it on the 21-22 budget.
- Admin is working to have thresholds replaced on garage doors. Approved estimate has been received and thresholds are to be replaced this summer.

SECTION 3: UPDATE OF PROGRAM

A. ENROLLMENT:

Enrollment Numbers – Semester 1(Fall) 20

Enrollment Numbers – Semester 2 (Spring) 19

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

B. Cooperative Education

Student Statistics

| | Number of Students |
|--|---------------------------|
| Eligible Students | 7 |
| Students Placed on Co-op | 6 |
| Students Declining Co-op Opportunities | 1 |

Employer Statistics (List each employer and number of students employed.)

- Fitzgerald Auto Mall - 2
- Buchanan Automotive Chevy – 1
- Golf Station – 1
- Buchanan Trail Tire and Auto - 1
- Shetron’sTire Service - 1

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

C. STUDENT PLACEMENT: (From Senior Placement Survey)

| | Number of Students |
|---|---------------------------|
| Previous Year Graduating Seniors | 15 |
| Previous Year Completers | 12 |
| Placement Data | |
| Employed Related to Career Field | 7 |
| Employed Unrelated to Career Field | 5 |
| Military Service | 0 |
| Enrolled Postsecondary Education | 1 |
| Available for Employment but Unemployed | 2 |

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

SECTION 4: SAFETY

SAFETY:

The program safety procedures and policies were reviewed and the committee found that they were:

Satisfactory Unsatisfactory

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

SECTION 5: CURRICULUM

A. POS TASK LIST:

The Pennsylvania Department of Education Program of Study Task List has not been updated this year and requires no additional review.

The Pennsylvania Department of Education Program of Study Task List has been updated this year. A copy of the document was provided to committee members for review.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

B. CURRICULUM REPORTING FORM:

| | <u>Satisfactory</u> | <u>Unsatisfactory</u> |
|---|-------------------------------------|--------------------------|
| 1. The curriculum reflects current trade philosophy and practices. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Books and instructional materials are appropriate for students in this program. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Audio-visual aids are sufficient to support the curriculum. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. The curriculum provides: | | |
| a. Balance between theory and practical work | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Career and Technical Student Organization activities as an integral part of the curriculum | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c. Field trips related to job sites | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| d. Adequate instruction on safety | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| e. Pre-test and post-test to determine student knowledge | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| f. Development and/or application of related academic skills | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| g. Competency-based education | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. The curriculum has been developed with the cooperation and advice of the Occupational Advisory Committee | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. There is an occupational demand in the community for the occupational skills being taught | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:

1.

C. TEXTBOOKS/CURRICULUM REVIEW:

- The textbook/curriculum currently in use has been determined to be adequate by the committee and requires no additional review.
- The textbook/curriculum currently in use was determined to require updating.

The following textbooks/curriculum were presented to the committee for review.

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COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

D. CERTIFICATIONS: (List certifications available to your students)

- Lifting It Right
- OSHA
- State Inspection
- Ford Service

Number of Students Receiving Certification:

- Lifting it Right – 39
- OSHA – 10
- State Inspection – 3
- Ford Service - 39

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

E. CAREER AND TECHNOLOGY STUDENT ORGANIZATIONS (CTSO) INSTRUCTION:

List how CTSO's have been incorporated in the program.

- Participate in Skills USA – School did not this year because of virtual compition due to COVID

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

F. COLLEGE IN THE HIGH SCHOOL/ARTICULATION AGREEMENTS:

List College in the High School/Articulation Agreements currently offered by your program.

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COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

SECTION 6: ADULT EDUCATION

This program currently has no associated adult education offerings associated with it.

This program has adult education offerings as listed below:

- State Inspection

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR ADDITIONAL OFFERINGS/COMMENTS:

1.

SECTION 7: GENERAL DISCUSSION

LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:

- **Committee happy with shop layout and organization. New tire machine was installed to meet industry needs. Committee recommended keeping several replacement heads on hand as they are easily broken. Discussed adding a high pressure blast cabinet to clean parts in a more effective way and safer than current machine. Discussed replacing 5 expert tool boxes with Snap-On to match the other 15 toolboxes in the shop. Everyone would have the same toolbox and access to the same tools. Expert tools are breaking under normal use and warranty times are unreasonable. Snap-On has more durable tools and a reasonable time for warranty. Discussed scan tools. They are currently up to date and are in good shape. Adding them to be replaced in 5 years as technology is changing rapidly.**

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.