

**Franklin County Career and Technology Center**  
**SPRING OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM**

<b>PROGRAM AREA:</b>	Carpentry				
<b>MEETING DATE:</b>	5/12/2022	<b>START:</b>	6:00 PM	<b>ADJOURN:</b>	8:00 PM
<b>COMMITTEE CHAIRPERSON:</b>	Chad Carpenter				
<b>COMMITTEE MEMBERS/GUESTS ATTENDING:</b>					
Chad Carpenter – TimberWright Ethan Huppert – Timberwright Brian McKnew – Brim Builders					
<b>BRIEF MEETING SUMMARY</b>					
Reviewed and approved the 5 year equipment plan.					
Discussed recruiting employees					
Discussed efficient framing techniques as well as SIPS framing and will look to integrate that into the program curriculum.					
Also discussed foresight and planning and how that is an important skill for the students to have before entering the workforce. We will be trying to incorporate that more by taking a portion of the day dedicated to it as well as integrating Procore construction management software into their projects.					
<b>ADMINISTRATIVE RESPONSE:</b>					
<ul style="list-style-type: none"><li>Admin is pleased with student success and appreciate the input from the committee. We support the recommendations and have included equipment purchases in the 22-23 Perkins budget.</li></ul>					

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SECRETARY/CHAIRPERSONS SIGNATURE

## SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.

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## SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

- None

## SECTION 3: UPDATE OF PROGRAM

### A. ENROLLMENT:

Enrollment Numbers – Semester 1(Fall) 23

Enrollment Numbers – Semester 2 (Spring) 23

### COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Members are pleased with recruitment and are looking forward to having more students commit to the profession.
2. Brian asked how the interview process works to get into the Carpentry program. We had a discussion as to the three criteria for placement and the interview to verify that the student is being placed where they intend to be.

### B. Cooperative Education

#### Student Statistics

	Number of Students
Eligible Students	11
Students Placed on Co-op	6
Students Declining Co-op Opportunities	5

#### Employer Statistics (List each employer and number of students employed.)

- Timberwright – 1 student
- Brechbill and Helman – 1 student
- Signature Stair – 2 students
- Metzler Construction – 1 student
- Zoller Properties – 1 student

### COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. We discussed that one of the primary reasons for students opting out of co-op was due to missed classroom time through Covid.
2. We also discussed how one of our employers are now offering to pay for an associates degree online through HACC while the students are working for them.

**C. STUDENT PLACEMENT:** (From Senior Placement Survey)

	<b>Number of Students</b>
Previous Year Graduating Seniors	
Previous Year Completers	
Placement Data	
Employed Related to Career Field	2
Employed Unrelated to Career Field	1
Military Service	1
Enrolled Postsecondary Education	2
Available for Employment but Unemployed	1

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. We discussed that we lost some available graduates to high paying jobs in warehousing. The industry has brought wages up and are now much more competitive.

**SECTION 4: SAFETY**

**SAFETY:**

The program safety procedures and policies were reviewed and the committee found that they were:

Satisfactory  Unsatisfactory

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

- 1.

**SECTION 5: CURRICULUM**

**A. POS TASK LIST:**

- The Pennsylvania Department of Education Program of Study Task List has not been updated this year and requires no additional review.

- The Pennsylvania Department of Education Program of Study Task List has been updated this year. A copy of the document was provided to committee members for review.

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1.

**B. CURRICULUM REPORTING FORM:**

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
1. The curriculum reflects current trade philosophy and practices.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Books and instructional materials are appropriate for students in this program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Audio-visual aids are sufficient to support the curriculum.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The curriculum provides:		
a. Balance between theory and practical work	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Career and Technical Student Organization activities as an integral part of the curriculum	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Field trips related to job sites	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Adequate instruction on safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Pre-test and post-test to determine student knowledge	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Development and/or application of related academic skills	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Competency-based education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The curriculum has been developed with the cooperation and advice of the Occupational Advisory Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. There is an occupational demand in the community for the occupational skills being taught	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:**

1. Brian commented that it I a good idea to have the students do more foresight and planning. I told him that we are now integrating Procore construction management software more into the projects that the students are doing. We are looking at taking a portion of the day to write out next steps and needs for the next day or week.

**C. TEXTBOOKS/CURRICULUM REVIEW:**

- The textbook/curriculum currently in use has been determined to be adequate by the committee and requires no additional review.
- The textbook/curriculum currently in use was determined to require updating.

The following textbooks/curriculum were presented to the committee for review.

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**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1.

**D. CERTIFICATIONS:** (List certifications available to your students)

- OSHA 10 hour training
- NCCER (ABC Journeyman Apprenticeship)

**Number of Students Receiving Certification:**

- **13 students completed OSHA training**
- **5 students have progressed in the NCCER curriculum. Should achieve Core Curricula by end of next year.**

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1.

**E. CAREER AND TECHNOLOGY STUDENT ORGANIZATIONS (CTSO) INSTRUCTION:**

**List how CTSO's have been incorporated in the program.**

- CTSO is Skills USA. We have had competitors in the past and will again now that Covid Prtocols ahave changed. Mr. Swan is also co-chair of the Teamworks competition at the state level and several students help to facilitate that every year.

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1.

**F. COLLEGE IN THE HIGH SCHOOL/ARTICULATION AGREEMENTS:**

**List College in the High School/Articulation Agreements currently offered by your program.**

- Penn College of Technology is offered as college in the high school. We currently offer two classes for a total of 5 credits. We have had 5 students take advantage of that this year.

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1.

**SECTION 6: ADULT EDUCATION**

This program currently has no associated adult education offerings associated with it.

This program has adult education offerings as listed below:

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**COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR ADDITIONAL OFFERINGS/COMMENTS:**

1.

**SECTION 7: GENERAL DISCUSSION**

**LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:**

- **The new business office was constructed by the students as well as subcontractors. All agreed that this was a great opportunity for the students.**
- **Discussed battery powered concrete nailers and how they are phasing out the need for certifications with powder actuated devices. Will note this on the 5 year equipment plan.**
- **Discussed Alumni Golf Tournament, Letters of recommendation, and Program Sponsorships.**
- **Approved concrete saws purchase through Perkins Grant.**

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1.