

Franklin County Career and Technology Center SPRING OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM

PROGRAM AREA:	Cosmetology				
MEETING DATE:	4/26/2022	START:	9:00 am	ADJOURN:	11:35am
COMMITTEE CHAIRPERSON:	Kimberly Norton				
COMMITTEE MEMBERS/GUESTS ATTENDING:					
<p>Toni Parson, Casey Fore, America Crabill, Alison Cook, Michele Myers, Krista Coldsmith, Kimberly Norton, Doris Scott, Becky Rhone, Andrea Senior, Jessica Long, Bethany Ansparger, Autumn Mills, Katie Statler, Marilyn Atwill, Cassidy Ebersole, Katie Buchanan, Laiken Werner, Mariah Mazzarella</p>					
BRIEF MEETING SUMMARY					
<p>The members were beyond excited at the visual changes/improvements in the classroom and shop side. They continued to comment over and over about the new lighting, the new classroom tables (from Perkins), the new facial chairs and the use of the space. They see a need for clipper sets for our students and to continue with the Milady MindTap virtual platform. They also felt the need for an additional manikin dryer with the volume of students that we have. They are all in agreement that many exceptional things are happening in Cosmetology. They were elated with the amount of guest speakers we had in to present to our class this year and the 6 slated before the year ends. They discussed the continued need for the program and its importance to our local industry. This has been a big year for co-op experiences for our students and we have shared much success with state board passing rates. We have salons offering hiring bonuses in upwards of \$3000.00 and before school is out all of our seniors plus a few juniors will have jobs in the field. They were also shocked (in a good way) at the adult enrollment (cosmetology, nail technology, teachers and esthetics licenses) and how beneficial that is for us to be able to offer that from the financial side, as well as community involvement. This was one of the best meetings with participation, pride in our efforts and school and praise.</p>					
ADMINISTRATIVE RESPONSE:					
<ul style="list-style-type: none"> • 					

Toni Ann Parson

SECRETARY/CHAIRPERSONS SIGNATURE

SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.

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SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

- Program sponsorship was discussed and some are discussing it and deciding. Lavendar Salon and Spa are definitely doing the Supporter one and Liz B Collective Salon is doing the Donor one.

SECTION 3: UPDATE OF PROGRAM

A. ENROLLMENT:

Enrollment Numbers – Semester 1(Fall) -34

Enrollment Numbers – Semester 2 (Spring) - 35

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

B. Cooperative Education

Student Statistics

	Number of Students
Eligible Students	5
Students Placed on Co-op	5
Students Declining Co-op Opportunities	0

Employer Statistics (List each employer and number of students employed.)

- Valentines Salon amd Spa-1
- Lavendar Salon and Spa- 2
- Roots Hair Design-1
- Snips Hair Studio-1

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee was thrilled with students being out on Coop

C. STUDENT PLACEMENT: (From Senior Placement Survey)

	Number of Students
Previous Year Graduating Seniors	12
Previous Year Completers	11
Placement Data	
Employed Related to Career Field	8
Employed Unrelated to Career Field	2
Military Service	0
Enrolled Postsecondary Education	2
Available for Employment but Unemployed	0

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee was happy to see so many graduates entering our industry

SECTION 4: SAFETY

SAFETY:

The program safety procedures and policies were reviewed and the committee found that they were:

Satisfactory Unsatisfactory

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. n/a

SECTION 5: CURRICULUM

A. POS TASK LIST:

- The Pennsylvania Department of Education Program of Study Task List has not been updated this year and requires no additional review.
- The Pennsylvania Department of Education Program of Study Task List has been updated this year. A copy of the document was provided to committee members for review.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. n/a

B. CURRICULUM REPORTING FORM:

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
1. The curriculum reflects current trade philosophy and practices.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Books and instructional materials are appropriate for students in this program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Audio-visual aids are sufficient to support the curriculum.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The curriculum provides:		
a. Balance between theory and practical work	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Career and Technical Student Organization activities as an integral part of the curriculum	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Field trips related to job sites	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Adequate instruction on safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Pre-test and post-test to determine student knowledge	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Development and/or application of related academic skills	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Competency-based education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The curriculum has been developed with the cooperation and advice of the Occupational Advisory Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. There is an occupational demand in the community for the occupational skills being taught	<input checked="" type="checkbox"/>	<input type="checkbox"/>

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:

1. There are no unsatisfactory items. We discussed some possible locations for field trips

C. TEXTBOOKS/CURRICULUM REVIEW:

- The textbook/curriculum currently in use has been determined to be adequate by the committee and requires no additional review.
- The textbook/curriculum currently in use was determined to require updating.

The following textbooks/curriculum were presented to the committee for review.

- n/a

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. They felt continuing to use mindtap is the best plan. We have had very good results with state board testing and feel that the virtual platform is part of the reason. It's also a great time saver for grading, copying and utilizing the instructors time more efficiently.

D. CERTIFICATIONS: (List certifications available to your students)

- Pa State Board of Cosmetology Cosmetologist License
- Pa State Board of Cosmetology Teachers License
- Pa State Board of Cosmetology Nail Technician License
- Pa State Board of Cosmetology Esthetician License

Number of Students Receiving Certification:

- 21

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. We also had 2 students receive their teachers license upon completing their cosmetologist program as well as 7 adult learners receiving their license

E. CAREER AND TECHNOLOGY STUDENT ORGANIZATIONS (CTSO) INSTRUCTION:

List how CTSO's have been incorporated in the program.

- Soft skills

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Hoping we can get back to competitions again once life is back to normal from Covid restrictions

F. COLLEGE IN THE HIGH SCHOOL/ARTICULATION AGREEMENTS:

List College in the High School/Articulation Agreements currently offered by your program.

- n/a

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. We are currently working on getting some possible articulation agreements in place with Harrisburg Community College in business management and massage therapy

SECTION 6: ADULT EDUCATION

This program currently has no associated adult education offerings associated with it.

This program has adult education offerings as listed below:

- Pa State Board of Cosmetology Cosmetologist License-1250 hours
- Pa State Board of Cosmetology Teachers License- 500 hours
- Pa State Board of Cosmetology Nail Technician License- 200 hours
- Pa State Board of Cosmetology Esthetician License- 300 hours

- Also secondary students not earning all of their hours as high school students are able to return to finish

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR ADDITIONAL OFFERINGS/COMMENTS:

1. Continue this as we see fit and have the availability in enrollment. It is a good source of revenue for our program, as well as, adult education throughout our school. Secondary enrollment is always the priority. We had 7 adult students this year and currently have 10 for next school year for various licenses.

SECTION 7: GENERAL DISCUSSION

LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:

- **Content of student kits was discussed. Perkins funding items and how beneficial the MindTap virtual platform is and the need for clipper sets on the stations and an additional manikin dryer.**

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. They liked the current student kit (actual case) and how it's helping to keep the school costs down with the students purchasing that on their own.
2. **Complimented Mrs. Fore and me on how we are serving our students and laying the groundwork for them to be productive citizens and value our industry.**