

Franklin County Career and Technology Center
SPRING OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM

PROGRAM AREA:	Culinary Arts				
MEETING DATE:	4/28/2022	START:	7:00 PM	ADJOURN:	8:00 PM
COMMITTEE CHAIRPERSON:	Sarahjane Lopez				
COMMITTEE MEMBERS/GUESTS ATTENDING:					
Sarahjane Lopez, Eric Monn, Aaron Barrick, Mike Tosten, Roger Tapin, Ronald Berger, Brenda Sciamanna, Chris Mayer					
BRIEF MEETING SUMMARY					
We discussed the new combi ovens and updates on getting the new camera systems. We discussed the effects of COVID on the students, especially the third year students and how the curriculum has been adjusted.					
ADMINISTRATIVE RESPONSE:					
<ul style="list-style-type: none">The Admin team appreciates the OAC commitment to the culinary program. We are pleased with student progress and success. Student pride is evident in the many successful meals prepared for staff and community stakeholders.					

Sarahjane Lopez

SECRETARY/CHAIRPERSONS SIGNATURE

SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.

•

SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

- We discussed the modifications of the curriculum due to COVID and having the students work from home. We spoke about how they were cooking from home as part of the curriculum to try to prevent them from falling behind in the curriculum.

SECTION 3: UPDATE OF PROGRAM

A. ENROLLMENT:

Enrollment Numbers – Semester 1(Fall) 38

Enrollment Numbers – Semester 2 (Spring) 30

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. None currently as enrollment is very high.

B. Cooperative Education

Student Statistics

	Number of Students
Eligible Students	1
Students Placed on Co-op	0
Students Declining Co-op Opportunities	1

Employer Statistics (List each employer and number of students employed.)

- 50% of students are going into college or staying in this industry after graduation.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Student chose to stay in the program to take advantage of the opportunities given.

C. STUDENT PLACEMENT: (From Senior Placement Survey)

Number of Students

Previous Year Graduating Seniors	13
Previous Year Completers	13
Placement Data	
Employed Related to Career Field	5
Employed Unrelated to Career Field	4
Military Service	1
Enrolled Postsecondary Education	3
Available for Employment but Unemployed	0

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Approx. 50% of students choose to jump directly into the workforce while the other half persue post-secondary education.

SECTION 4: SAFETY

SAFETY:

The program safety procedures and policies were reviewed and the committee found that they were:

Satisfactory Unsatisfactory

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. The students are required to complete a safety checklist and that is currently being updated to be even more effective moving forward.

SECTION 5: CURRICULUM

A. POS TASK LIST:

- The Pennsylvania Department of Education Program of Study Task List has not been updated this year and requires no additional review.
- The Pennsylvania Department of Education Program of Study Task List has been updated this year. A copy of the document was provided to committee members for review.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Adapting with COVID procedures, but same curriculum. There has been adjustments to the safety checklist.

B. CURRICULUM REPORTING FORM:

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
1. The curriculum reflects current trade philosophy and practices.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Books and instructional materials are appropriate for students in this program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Audio-visual aids are sufficient to support the curriculum.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The curriculum provides:		
a. Balance between theory and practical work	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Career and Technical Student Organization activities as an integral part of the curriculum	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Field trips related to job sites	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Adequate instruction on safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Pre-test and post-test to determine student knowledge	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Development and/or application of related academic skills	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Competency-based education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The curriculum has been developed with the cooperation and advice of the Occupational Advisory Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. There is an occupational demand in the community for the occupational skills being taught	<input checked="" type="checkbox"/>	<input type="checkbox"/>

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:

1. The committee feels the curriculum has been successful for the students. They understand the difficulty of

C. TEXTBOOKS/CURRICULUM REVIEW:

- The textbook/curriculum currently in use has been determined to be adequate by the committee and requires no additional review.
- The textbook/curriculum currently in use was determined to require updating.

The following textbooks/curriculum were presented to the committee for review.

- They are adjusting the safety checklist.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Looking at adjusting the Nocti practical exam to include a baking item.

D. CERTIFICATIONS: (List certifications available to your students)

- ServSafe food handlers and Nocti Exam

Number of Students Receiving Certification:

- 5

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. It is so great to hear Culinary offering ServSafe, we are happy that students can start working already certified. This saves an immense amount of time when training.

E. CAREER AND TECHNOLOGY STUDENT ORGANIZATIONS (CTSO) INSTRUCTION:

List how CTSO's have been incorporated in the program.

-

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

- 1.

F. COLLEGE IN THE HIGH SCHOOL/ARTICULATION AGREEMENTS:

List College in the High School/Articulation Agreements currently offered by your program.

-

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

- 1.

SECTION 6: ADULT EDUCATION

This program currently has no associated adult education offerings associated with it.

This program has adult education offerings as listed below:

-

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR ADDITIONAL OFFERINGS/COMMENTS:

1. I was looking to instruct adult education a few years ago, but due to low applications it did not happen.

SECTION 7: GENERAL DISCUSSION

LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:

- **Instilling the behavior of work ethics, time management, showing up in a clean uniform on time.**

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Only 50% of students are continuing the stay within the field either with college or working within the field.
2. **The annual golf tournament is coming up and they are looking for sponsors. The funds go back to the students.**
3. **The combi ovens are not here yet, they are on a 20 week wait before they arrive.**