

Franklin County Career and Technology Center
SPRING OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM

PROGRAM AREA: Early Childhood Education

MEETING DATE: 3/24/2022 **START:** 3:00 **ADJOURN:** 5:00

COMMITTEE CHAIRPERSON: Jenn Hawbecker

COMMITTEE MEMBERS/GUESTS ATTENDING:

Jenn Hawbecker, Amy Weibley, Erica Nemzek,
Michelle Mellott, Katie Wilmot

BRIEF MEETING SUMMARY

Wilmot gave members a tour of the program area, provided updates about the curriculum and how students are doing, and gave updates about the preschool development.

ADMINISTRATIVE RESPONSE:

- Admin is pleased with then new program and have seen good interest from student about the program. We appreciate the input from the OAC and are grateful for their support

Katie Wilmot

SECRETARY/CHAIRPERSONS SIGNATURE

SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.

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SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

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SECTION 3: UPDATE OF PROGRAM

A. ENROLLMENT:

Enrollment Numbers – Semester 1(Fall) 0

Enrollment Numbers – Semester 2 (Spring) 9

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

B. Cooperative Education

Student Statistics

	Number of Students
Eligible Students	0
Students Placed on Co-op	0
Students Declining Co-op Opportunities	0

Employer Statistics (List each employer and number of students employed.)

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COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

C. STUDENT PLACEMENT: (From Senior Placement Survey)

Number of Students

Previous Year Graduating Seniors 0

Previous Year Completers 0

Placement Data

Employed Related to Career Field

Employed Unrelated to Career Field

Military Service

Enrolled Postsecondary Education

Available for Employment but Unemployed

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

SECTION 4: SAFETY

SAFETY:

The program safety procedures and policies were reviewed and the committee found that they were:

Satisfactory Unsatisfactory

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. When preschool is active, there may be additional measures necessary. Many preschools/child care centers have double-locked doors and require IDs. That may be something we need to look into, but being inside the school, possibly not. Could we look into the CT students having a different color shirt for preschool days so children and adults can determine who the "safe" staff members are?

SECTION 5: CURRICULUM

A. POS TASK LIST:

The Pennsylvania Department of Education Program of Study Task List has not been updated this year and requires no additional review.

The Pennsylvania Department of Education Program of Study Task List has been updated this year. A copy of the document was provided to committee members for review.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

B. CURRICULUM REPORTING FORM:

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
1. The curriculum reflects current trade philosophy and practices.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Books and instructional materials are appropriate for students in this program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Audio-visual aids are sufficient to support the curriculum.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The curriculum provides:		
a. Balance between theory and practical work	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Career and Technical Student Organization activities as an integral part of the curriculum	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Field trips related to job sites	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Adequate instruction on safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Pre-test and post-test to determine student knowledge	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Development and/or application of related academic skills	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Competency-based education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The curriculum has been developed with the cooperation and advice of the Occupational Advisory Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. There is an occupational demand in the community for the occupational skills being taught	<input checked="" type="checkbox"/>	<input type="checkbox"/>

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:

1.

C. TEXTBOOKS/CURRICULUM REVIEW:

- The textbook/curriculum currently in use has been determined to be adequate by the committee and requires no additional review.
- The textbook/curriculum currently in use was determined to require updating.

The following textbooks/curriculum were presented to the committee for review.

- Working with Young Children, Developmentally Appropriate Practice (NAEYC), The Power of Guidance

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

D. CERTIFICATIONS: (List certifications available to your students)

- OSHA, CPR/AED/ First Aid/EpiPen, Mandatory Reporter

Number of Students Receiving Certification:

- 3 OSHA (Working to complete), 9 for others

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

E. CAREER AND TECHNOLOGY STUDENT ORGANIZATIONS (CTSO) INSTRUCTION:

List how CTSO's have been incorporated in the program.

- N/A at this point due to COVID

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Something to look for in the future.

F. COLLEGE IN THE HIGH SCHOOL/ARTICULATION AGREEMENTS:

List College in the High School/Articulation Agreements currently offered by your program.

- Only those through SOAR.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. After preschool is up and running, focus on Articulation Agreements

SECTION 6: ADULT EDUCATION

This program currently has no associated adult education offerings associated with it.

This program has adult education offerings as listed below:

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COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR ADDITIONAL OFFERINGS/COMMENTS:

1.

SECTION 7: GENERAL DISCUSSION

LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:

- Could we have a "little lending library" outside of our program to add some community involvement?- Would need to be approved by admin. Could it be built by BCT/Carpentry? Wilmot has plenty of personal books to donate to get it started.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee loved the idea, thinks it would definitely help with promoting our program in the community.