

Franklin County Career and Technology Center
SPRING OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM

PROGRAM AREA: Electrical Occupations

MEETING DATE: 4/28/2022 **START:** 6:00 PM **ADJOURN:** 8:00PM

COMMITTEE CHAIRPERSON: Shane Hershey (Foltz/Oyler motion/Unanimous)

COMMITTEE MEMBERS/GUESTS ATTENDING:

In Attendance: Dale Bohn, Todd Foltz, Erick Myers, Joel Oyler, Shane Hershey, Brian Weibley, Dwight Munson, Matthew Dennis, Jeff Daughenbaugh, Rich Conner, Absent: Tim Zimmerman, Robert Wolff, Tyler Ames, Chris Rough, Aubrey Burkholder, Shannon Yates, Mark Semler

BRIEF MEETING SUMMARY

The meeting started at 6:00 PM. Shane Hershey was nominated as the chair. It was a smooth meeting. We completed the items on the reporting form/minutes. We updated the 5 year equipment list. We discussed the items on the agenda. Other topics discussed were: the new law in MD concerning apprentices, Adult education teachers, mock interviews, and summer jobs/co-op jobs.

ADMINISTRATIVE RESPONSE:

- Admin is pleased with the number o student taking advantage of work-based learning initiatives. We appreciate the input form the OAC and are encouraged by the large number of applicants for the 22-23 SY. Student engagement is evident and the program is highly successful.

Dwight E. Munson Jr.

SECRETARY/CHAIRPERSONS SIGNATURE

SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.
 - Foltz/Dennis motion/Unanimous

SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

- No recommendations from the last meeting

SECTION 3: UPDATE OF PROGRAM

A. ENROLLMENT:

Enrollment Numbers – Semester 1(Fall) 23 students

Enrollment Numbers – Semester 2 (Spring) 24 students

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

B. Cooperative Education

Student Statistics

	Number of Students
Eligible Students	8
Students Placed on Co-op	8
Students Declining Co-op Opportunities	0

Employer Statistics (List each employer and number of students employed.)

- Tele-Plus 2 students
- DeRock 2 Students
- Erick Myers 1 student
- Leshar Electric 1 student
- Benedict 1 student
- AMS 1 student

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

C. STUDENT PLACEMENT: (From Senior Placement Survey)

	Number of Students
Previous Year Graduating Seniors	6
Previous Year Completers	4
Placement Data	
Employed Related to Career Field	0
Employed Unrelated to Career Field	3
Military Service	0
Enrolled Postsecondary Education	1
Available for Employment but Unemployed	1

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

SECTION 4: SAFETY

SAFETY:

The program safety procedures and policies were reviewed and the committee found that they were:

Satisfactory Unsatisfactory

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

SECTION 5: CURRICULUM

A. POS TASK LIST:

- The Pennsylvania Department of Education Program of Study Task List has not been updated this year and requires no additional review.
- The Pennsylvania Department of Education Program of Study Task List has been updated this year. A copy of the document was provided to committee members for review.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. The Copy was provided in the fall meeting and available for any requesting member.

B. CURRICULUM REPORTING FORM:

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
1. The curriculum reflects current trade philosophy and practices.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Books and instructional materials are appropriate for students in this program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Audio-visual aids are sufficient to support the curriculum.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The curriculum provides:		
a. Balance between theory and practical work	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Career and Technical Student Organization activities as an integral part of the curriculum	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Field trips related to job sites	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Adequate instruction on safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Pre-test and post-test to determine student knowledge	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Development and/or application of related academic skills	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Competency-based education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The curriculum has been developed with the cooperation and advice of the Occupational Advisory Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. There is an occupational demand in the community for the occupational skills being taught	<input checked="" type="checkbox"/>	<input type="checkbox"/>

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:

1.

C. TEXTBOOKS/CURRICULUM REVIEW:

- The textbook/curriculum currently in use has been determined to be adequate by the committee and requires no additional review.
- The textbook/curriculum currently in use was determined to require updating.

The following textbooks/curriculum were presented to the committee for review.

- Mr. Munson said instead of changing books every 3 years as the NEC code changes he is considering making the change every 6 years. This is due to cost and the fact that our local jurisdiction does not adopt the newest code for many years after it is released.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

D. CERTIFICATIONS: (List certifications available to your students)

- NCCER Core Curriculum
- NCCER Electrical Curriculum level 1 through 4
- OSHA 30 hour construction
- 4 Ladder Certifications through the American Ladder Institute

Number of Students Receiving Certification:

- 6 Seniors graduated with all three certifications.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

E. CAREER AND TECHNOLOGY STUDENT ORGANIZATIONS (CTSO) INSTRUCTION:

List how CTSO's have been incorporated in the program.

- SkillsUSA
- National technical honor society
- SkillsUSA: We decided as a school not to participate in 2022

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

F. COLLEGE IN THE HIGH SCHOOL/ARTICULATION AGREEMENTS:

List College in the High School/Articulation Agreements currently offered by your program.

- HACC- ELOC 153 for 4 credits, ELOC 157 for 4 credits, IA 201 for 4 credits, ELOC 175 for 2 credits.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

SECTION 6: ADULT EDUCATION

This program currently has no associated adult education offerings associated with it.

This program has adult education offerings as listed below:

- Electricity 1
- Electricity 2

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR ADDITIONAL OFFERINGS/COMMENTS:

1.

SECTION 7: GENERAL DISCUSSION

LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:

- **New MD law concerning electrical apprentices**
- **Golf Tournament**
- **Mock interviews**
- **Summer jobs/co-op jobs**
- **Road Show equipment**
- **Adult Ed teachers**
- **We updated the 5 year equipment list (see attached)(Changes approved: Oyler/Weibley motion/Unanimous**
- **Motion to adjourn Dennis/2nd Oyler /Unanimous**

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.