

Franklin County Career and Technology Center
SPRING OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM

PROGRAM AREA:	Electronics				
MEETING DATE:	4/28/2022	START:	6:00 PM	ADJOURN:	7:30PM
COMMITTEE CHAIRPERSON:	Emilio Cuesta				
COMMITTEE MEMBERS/GUESTS ATTENDING:					
Juan Luna Larry Tosten Emilio Cuesta					
BRIEF MEETING SUMMARY					
<p>The OAC committee stated that a community labor need exists for the Electronics industry. This is the fsecond meeting of this year's OAC. Overall goals of the meeting were to discuss the curriculum, certification, and equipment used in the Classroom/Lab. There was discussion about PCB design suites that are used in education vs in industry. The committee also supported the idea of getting students IPC certified They are all currently employed in the field and expressed a continued need for electronics technicians.</p>					
ADMINISTRATIVE RESPONSE:					
<ul style="list-style-type: none">• Admin team is supportive of additianla certification for students. We are pleased that student enrollment is increasing. We appreciate the feedback form the OAC and appreciate their support					

STEVEN WILMOT

SECRETARY/CHAIRPERSONS SIGNATURE

SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.

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SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

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SECTION 3: UPDATE OF PROGRAM

A. ENROLLMENT:

Enrollment Numbers – Semester 1(Fall) 15

Enrollment Numbers – Semester 2 (Spring) 16

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

B. Cooperative Education

Student Statistics

	Number of Students
Eligible Students	4
Students Placed on Co-op	2
Students Declining Co-op Opportunities	2

Employer Statistics (List each employer and number of students employed.)

- ATA Security
- Cartell

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

C. STUDENT PLACEMENT: (From Senior Placement Survey)

Number of Students

Previous Year Graduating Seniors	3
Previous Year Completers	2
Placement Data	
Employed Related to Career Field	1
Employed Unrelated to Career Field	
Military Service	
Enrolled Postsecondary Education	2
Available for Employment but Unemployed	

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. **The committee is glad to see that enrollment is growing.**

SECTION 4: SAFETY

SAFETY:

The program safety procedures and policies were reviewed and the committee found that they were:

Satisfactory Unsatisfactory

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

- 1.

SECTION 5: CURRICULUM

A. POS TASK LIST:

The Pennsylvania Department of Education Program of Study Task List has not been updated this year and requires no additional review.

The Pennsylvania Department of Education Program of Study Task List has been updated this year. A copy of the document was provided to committee members for review.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

- 1.

B. CURRICULUM REPORTING FORM:

Satisfactory Unsatisfactory

- | | | |
|---|-------------------------------------|--------------------------|
| 1. The curriculum reflects current trade philosophy and practices. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Books and instructional materials are appropriate for students in this program. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Audio-visual aids are sufficient to support the curriculum. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. The curriculum provides: | | |
| a. Balance between theory and practical work | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Career and Technical Student Organization activities as an integral part of the curriculum | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c. Field trips related to job sites | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| d. Adequate instruction on safety | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| e. Pre-test and post-test to determine student knowledge | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| f. Development and/or application of related academic skills | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| g. Competency-based education | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. The curriculum has been developed with the cooperation and advice of the Occupational Advisory Committee | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. There is an occupational demand in the community for the occupational skills being taught | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:

1.

C. TEXTBOOKS/CURRICULUM REVIEW:

- The textbook/curriculum currently in use has been determined to be adequate by the committee and requires no additional review.
- The textbook/curriculum currently in use was determined to require updating.

The following textbooks/curriculum were presented to the committee for review.

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COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

D. CERTIFICATIONS: (List certifications available to your students)

- OSHA

Number of Students Receiving Certification:

- 2

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee Recommended looking into IPC Certification

E. CAREER AND TECHNOLOGY STUDENT ORGANIZATIONS (CTSO) INSTRUCTION:

List how CTSO's have been incorporated in the program.

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COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

- 1.

F. COLLEGE IN THE HIGH SCHOOL/ARTICULATION AGREEMENTS:

List College in the High School/Articulation Agreements currently offered by your program.

- Hagerstown Community College – 13 Credits
- Pittsburgh Technical College- 14 Credits

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

- 1.

SECTION 6: ADULT EDUCATION

This program currently has no associated adult education offerings associated with it.

This program has adult education offerings as listed below:

-

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR ADDITIONAL OFFERINGS/COMMENTS:

- 1.

SECTION 7: GENERAL DISCUSSION

LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:

- Committee discussed the differences between PCB design software programs differ between the education side and in industry.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. No Recommendations made at this time to change, although students should be made aware of the differences.

