

**Franklin County Career and Technology Center  
SPRING OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM**

<b>PROGRAM AREA:</b>	Veterinary Assisting				
<b>MEETING DATE:</b>	4/27/2022	<b>START:</b>	7:26pm	<b>ADJOURN:</b>	8:35pm
<b>COMMITTEE CHAIRPERSON:</b>	Dorothy Newman				

**COMMITTEE MEMBERS/GUESTS ATTENDING:**

Lisa Cook, LVT; instructor at CareerTech Dorothy Newman, LVT; manager at Franklin Vet Associates  
Deanna Becker, DVM; owner of North Paws Animal Hospital  
Connie Woody; Executive Director of CVAS Gabby Wagaman; LVT at CVAS  
Tina Roles, LVT; Wilson College  
Stephanie Barrick, LVT; Waynesboro Vet Clinic Alexis Shreiner, AVA; Greencastle Vet Clinic Blake  
Perry, AVA; Genetic Visions  
Michelle Swankler; owner of Michelle's Pet Grooming & Boarding  
Shaina Ferguson; part owner of Two Top Dairy Farm

**BRIEF MEETING SUMMARY**

This meeting was held in person. Last meeting's minutes were approved, and updated to the shadowing opportunities, including the spay/neuter surgical experience were discussed. Enrollment numbers, Co-Op numbers, and graduate placement was discussed. Safety policies & procedures were review and approved. Curriculum, certifications, textbooks, and CTSO opportunities were discussed, and possible field trip ideas were brought up. Renovations to our kennel room, and some grooming/ shop pet items for purchasing were discussed. Lastly, scholarships and sponsorship was discussed.

**ADMINISTRATIVE RESPONSE:** The Admin team is pleased with the hard work and success in the Vet Tech program. Students are engaged and NOCTI scores were excellent this year. We appreciate the support and input for the OAC committee and hope to continue working with all stakeholders.

Dorothy Newman

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SECRETARY/CHAIRPERSONS SIGNATURE

## SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.
  - None needed.

## SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

- We discussed the lack of surgery experience due to Covid. Connie and Gabby said that as long as numbers don't increase, we should be set to help with spay/neuter clinics again starting next school year.
- I showed an example of the 3M Littman Core stethoscope. It is over \$300. I will email Dr. Demeo at North Paws to see how well she likes hers.
- Shadowing opportunities have increased after being very limited due to Covid.

## SECTION 3: UPDATE OF PROGRAM

### A. ENROLLMENT:

Enrollment Numbers – Semester 1(Fall) 7-4-9=20

Enrollment Numbers – Semester 2 (Spring) 7-8-5=20

### COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

### B. Cooperative Education

#### Student Statistics

	<b>Number of Students</b>
Eligible Students	<b>13 out of 14</b>
Students Placed on Co-op	<b>8</b>
Students Declining Co-op Opportunities	<b>4</b>

#### Employer Statistics (List each employer and number of students employed.)

- Semester 1: 8 eligible out of 9. 4 out on co-op and 1 on unpaid internship: April's Doggie Spa x1, Franklin Vet x 1, Chambersburg Animal Hospital x 2 (one intern unpaid, one co-op), Rice Dairy Farm x 1. 3 declined.

- Semester 2: 5 eligible out of 5. 3 out on co-op and 1 in class for paid externship: April's Doggie Spa x 1, North Paws Animal Hospital x 1, Franklin Vet Associates x 1 and 1 eventually with class.

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

- 1.

**C. STUDENT PLACEMENT:** (From Senior Placement Survey)

	<b>Number of Students</b>
Previous Year Graduating Seniors	12
Previous Year Completers	11
Employed Related to Career Field	0
Employed Unrelated to Career Field	2
Military Service	1
Enrolled Postsecondary Education	5
Available for Employment but Unemployed	4

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. There are definitely students out working in related fields, so maybe the survey is not reaching them, or they're not completing them.

**SECTION 4: SAFETY**

**SAFETY:**

The program safety procedures and policies were reviewed and the committee found that they were:

Satisfactory  Unsatisfactory

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. Passed around safety tests, lesson plans, etc. and discussed. No changes needed.

**SECTION 5: CURRICULUM**

**A. POS TASK LIST:**

- The Pennsylvania Department of Education Program of Study Task List has not been updated this year and requires no additional review.
- The Pennsylvania Department of Education Program of Study Task List has been updated this year. A copy of the document was provided to committee members for review.

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

**B. CURRICULUM REPORTING FORM:**

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
1. The curriculum reflects current trade philosophy and practices.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Books and instructional materials are appropriate for students in this program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Audio-visual aids are sufficient to support the curriculum.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The curriculum provides:		
a. Balance between theory and practical work	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Career and Technical Student Organization activities as an integral part of the curriculum	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Field trips related to job sites	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Adequate instruction on safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Pre-test and post-test to determine student knowledge	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Development and/or application of related academic skills	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Competency-based education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The curriculum has been developed with the cooperation and advice of the Occupational Advisory Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. There is an occupational demand in the community for the occupational skills being taught	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:**

HOSA and SkillsUSA will not be participating in competitions this year. FFA will have 6 members compete in vet science. Due to Covid, we did not go on field trips, but we had guest speakers and activities instead. Trainers from Good Dog came to discuss training and therapy dogs. Field trips next year should happen though. Tina said John Hopkins research facility could be a possible place. Also, Two Top farm could be an option based on a three year rotation, as well as maybe the national zoo. Thoughts were gathered on whether the vet assisting program would be able to utilize the barn on route eleven. Members thought there would not be a need for a two-instructor program as far as veterinary medicine is concerned. They did, however, think that a course I researched at Lancaster CTC may be a good idea. They said that it should be researched more as far as a need in the community, but they all thought it was promising. The program is called "ANIMAL PRODUCTION SCIENCE & TECHNOLOGY".

**C. TEXTBOOKS/CURRICULUM REVIEW:**

- The textbook/curriculum currently in use has been determined to be adequate by the committee and requires no additional review.
- The textbook/curriculum currently in use was determined to require updating.

The following textbooks/curriculum were presented to the committee for review.

- Veterinary Assisting: Elsevier
- Medical Terminology: Romich
- Small Animal Care & Management: Warren
- Office Practices: Judah

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. Continue using.

**D. CERTIFICATIONS: (List certifications available to your students)**

- OSHA 10 hour
- NAVTA's Approved Vet Assisting

**Number of Students Receiving Certification:**

- OSHA x 13
- AVA x 13

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

- 1.

**E. CAREER AND TECHNOLOGY STUDENT ORGANIZATIONS (CTSO) INSTRUCTION:**

**List how CTSO's have been incorporated in the program.**

- FFA Veterinary Science competition is being held in person. 6 students will be participating.
- SkillsUSA did not participate in competitions this year.
- HOSA did not participate in competitions this year.

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

- 1.

**F. COLLEGE IN THE HIGH SCHOOL/ARTICULATION AGREEMENTS:**

**List College in the High School/Articulation Agreements currently offered by your program.**

- Cal-U of PA, Manor College, and Harcum College

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

Tina described how Wilson College's Vet Nursing curriculum has changed. It will be very difficult to try and create an articulation agreement because of how the lower level classes are set up. I will send our POS and curriculum to Tina for them to look through again.

## **SECTION 6: ADULT EDUCATION**

This program currently has no associated adult education offerings associated with it.

This program has adult education offerings as listed below:

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### **COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR ADDITIONAL OFFERINGS/COMMENTS:**

1.

## **SECTION 7: GENERAL DISCUSSION**

### **LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:**

- **The need for sponsorship was discussed.**
- **The need for oxygen in emergency situations was discussed.**
- **The need for a re-vamped kennel room was discussed.**
- **Scholarships from Franklin Vet Associates and North Paws Animal Hospital were approved.**
- **Purchase of a laser for treatments on shop pets was discussed.**
- **Purchase of a stronger forced air dryer was discussed.**
- **Flyers for the Golf Tournament were handed out.**

### **COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. Sponsorship suggestions included: Tractor Supply, Rural King, Petco, PetSmart, and Purina.
2. Members gave two suggestions for an oxygen supply. One includes PawPrint O2 which is a portable oxygen tank with a mask. Dot found this option and we will work with her vets to order this. We will use this until we can get our previously purchased anesthesia machine up and running. Gabby gave a contact for that, and I will pursue this for next school year.
3. Due to space, cleaning difficulty, and dogs destroying our wire cages, it was recommended to put kennel runs in. This was discussed with Neil Rotz and Jeff Daughenbaugh after our meeting. We plan to use existing space, and we have enough in our budget to get runs put in.
4. Two, fifty dollar scholarships from both clinics will be given to four seniors during our awards ceremony.
5. Members discussed the future purchase of a laser in order to treat shop pets and teach students about its use- safety wise and efficacy wise. We will place this on our Perkins 5 year equipment list.
6. Michelle recommended we purchase a stronger forced air dryer called a master blaster. This is close to \$500 and two will be placed on the Perkins list. We will also need to purchase two more kennel dryers for our runs. These are around \$450.