CareerTech
Explore. Discover. Succeed.

For office use only:
Invoice #_____
Handbook □ Added to Student Database □

ADULT EDUCATION REGISTRATION FORM

Name:_____ ____/_____/_____
Last **First** **Middle** **Date**

Gender: ☐M ☐F	**Date of Birth:** / /	Have you attended classes here before? ☐Yes ☐No

Resident of Pennsylvania? ☐Yes No	County:	School District:	*Personal information requested is required by the PA Department of Education for state reporting purposes. All information collected is kept confidential and is never sold to outside sources. Your cooperation in this matter is greatly appreciated. This information is in no way used to determine eligibility for entrance into a program*

Home Address:
Street: _____

City: State: Zip:

Home Phone:	**Cell Phone:**	**Work/Other Phone:**

Email:	**Employer:**

Ethnic Background:
- □ American Indian
- □ Alaskan Native
- □ Black American (not of Hispanic Origin)
- □ Asian American or Pacific Islander
- □ Hispanic American (not Puerto Rican)
- □ Puerto Rican
- □ White American
- □ Foreign (in US on student or temporary Visa)

Special Population:
- □ Displaced Homemaker
- □ Limited English Proficiency
- □ Single Parent

How did you hear about us?
- □ Brochure/Mailing
- □ Road sign/Billboards
- □ Newspaper Advertisement
- □ Job/Career/College Fair
- □ Family/Friend
- □ Employer
- □ Other

Building/Construction	**Business & Services**	**Health Care**	**Manufacturing**	**Transportation**
□ Plumbing $300	□ Cooking Around the World $250	□ Medical Terminology $250	□ Industrial Maintenance $750	□ PA State Emissions $200
□ Basic Refrigeration $300	□ Financial Planning & Investment $250	□ Medical Office Practice $300	□ Intro to CNC Ops $750	□ MACS 609 Cert. $200
□ HVAC EPA 608 $225	□ Microsoft Office $300	□ Pharmacy Technician Cert $1350	□ ST Welding $2700	□ PA State Inspection $225
□ Residential Electricity $300	□ Landscape Maintenance $300	□ Certified Nurse Assisting $1250	□ LT Welding $5400	□ Forklift License $225
□ Ind & Comm Electricity $300	□ Spanish for Beginners $250	□ Nail Technician Cert $2200	□ Intro to CNC Ops (days) $0*	□ Basic Small Engine $300
	□ Office Management $325	□ Cosmetology License $11500		□ Adv Small Engine $200
		□ Cosmetology Teaching License $4500		□ Logistics Cert (CLA) $750
		□ Esthetician $3100		

Payment Information:
Checks made payable to **FCCTC-Adult Education**
Purchase Order #/Company Name and Contact #:_____

Check /Money Order#_____ Credit Card #_____Exp:_____Sec Code:_____

Refund Policy Statement:
To receive a refund of money paid toward a course or program minus fees for supplies already received, I am required to notify the Adult Education staff of my request to drop from the course/program **<u>One Week prior</u>** to the start date. My failure to do so will result in the forfeiture of all money paid to CareerTech.
I have read the Refund Policy Statement and acknowledge my compliance by signing below:

Signature: Date: / /