

**FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE**

AGENDA – February 23, 2023 – 7:00 p.m.

Call to Order

Moment of Silence & Flag Salute

Roll Call

Recognition of Visitors

Public Comment

Approval of February 23, 2023 Agenda

Approval of January 26, 2023 Meeting Minutes

Financial Reports: General Account, LPN Account

Correspondence Disposition of Legal Files

Superintendent of Record Report

Administrative Reports Craig Witmer, Kristin Delauter – SEK audit presentation
Clarification on Solicitor Contract

NEW BUSINESS:

Personnel:

1. Resignation

Approval is sought to accept the resignation of Ainsley Hoglund as Executive Assistant from the PNP program effective April 14, 2023.

2. Employment

Approval is sought to hire the following:

- Donna Irons-Zimmerman as Administrative Assistant for the PNP program at an annual salary of \$30,000 effective February 13, 2023.
- Susan Laye as Custodian with an hourly rate of \$15.75 effective February 13, 2023.

3. Long Term Sub

Approval is sought to hire a long-term substitute for Mrs. Fore's maternity leave beginning February 21, 2023, through the end of the school year. Payment will be at the daily substitute rate of \$150/day for the first 10 days and will be \$200/day beginning on day 11 in the program.

4. FMLA Leave

Approval is sought extended medical leave under the Family Medical Leave Act

Bryan Alleman CIM Instructor 2/13/23 – 6/5/23

5. Long Term Sub

Approval is sought to hire a long-term substitute for Mr. Alleman's FMLA leave beginning February 13, 2023, through the end of the school year. Payment will be at the daily substitute rate of \$150/day for the first 10 days and will be \$200/day beginning on day 11 in the program.

6. Tenure

Approval is sought to grant tenure to Daniel Stockman, Mechatronics instructor.

Financial

7. Program Sponsorship and Donation

Approval is sought to accept the following Program Sponsors and donations:

Keystone Health to sponsor Dental Assisting – \$750.00

Document Solutions to sponsor Graphic Communications - \$2100.00

Martin's Famous Pastry to sponsor Mechatronics – \$750.00

8. Single Audit Report

Approval is sought for the Single Audit Report for the year ending June 30, 2022.

Solicitor's Report

Addenda

Adjournment