

Franklin County Career and Technology Center
SPRING OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM

PROGRAM AREA: Automotive Technology		
MEETING DATE: 4/25/2024	START: 6:00 pm	ADJOURN: 8:45 pm
COMMITTEE CHAIRPERSON: Ronald Shaffer		
COMMITTEE MEMBERS/GUESTS ATTENDING: Doug Bard Seth Heckman		
BRIEF MEETING SUMMARY Discussed new vehicle prices, shop labor rates, equipment needs, coop placements, NOCTI, purchases made through Perkins, non-traditional employees in the workforce, and necessary hard skills and soft skills employers are looking for, the need for training on electric vehicles and their feasibility.		
ADMINISTRATIVE RESPONSE: <ul style="list-style-type: none">• Administration is grateful for the continued support and involvement fo committee members. Thank you for working with us and supporting Mr. Parson as he has transitioned into the instructor role.• Thank you to Keystone Ford for the continued senior award for an Auto Tech student• The recommendations by the committee for updating equipment and meeting industry standards are all supported. Please add equipment and pricing to the five year equipment list to be considered through Perkins funding or other grant funds.		

Chairperson: *Ronald Shaffer*

SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.

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SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

- The high-pressure parts cabinet has been received and in the process of being installed.
- New triple bank toolbox has been ordered.
- Large component table lift has been ordered.

SECTION 3: UPDATE OF PROGRAM

A. ENROLLMENT:

Enrollment Numbers – Semester 1(Fall) 22

Enrollment Numbers – Semester 2 (Spring) 23

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. N/A

B. Cooperative Education

Student Statistics

	Number of Students
Eligible Students	6
Students Placed on Co-op	2
Students Declining Co-op Opportunities	4

Employer Statistics (List each employer and number of students employed.)

- Liberty Tire and Auto – 1
- Victory Lane Tire and Alignment - 1

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee was pleased with how things are going. Commented the shop looked as good, if not better than shops in the industry.

C. STUDENT PLACEMENT: (From Senior Placement Survey)

Number of Students

Previous Year Graduating Seniors

Previous Year Completers

Placement Data

Employed Related to Career Field

Employed Unrelated to Career Field

Military Service

Enrolled Postsecondary Education

Available for Employment but Unemployed

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

SECTION 4: SAFETY

SAFETY:

The program safety procedures and policies were reviewed and the committee found that they were:

Satisfactory Unsatisfactory

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Relocate tire changer due to interference with the wall.
2. Mount fire extinguishers to the wall.

SECTION 5: CURRICULUM

A. POS TASK LIST:

The Pennsylvania Department of Education Program of Study Task List has not been updated this year and requires no additional review.

The Pennsylvania Department of Education Program of Study Task List has been updated this year. A copy of the document was provided to committee members for review.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

B. CURRICULUM REPORTING FORM:

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
1. The curriculum reflects current trade philosophy and practices.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Books and instructional materials are appropriate for students in this program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Audio-visual aids are sufficient to support the curriculum.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The curriculum provides:		
a. Balance between theory and practical work	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Career and Technical Student Organization activities as an integral part of the curriculum	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Field trips related to job sites	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Adequate instruction on safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Pre-test and post-test to determine student knowledge	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Development and/or application of related academic skills	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Competency-based education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The curriculum has been developed with the cooperation and advice of the Occupational Advisory Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. There is an occupational demand in the community for the occupational skills being taught	<input checked="" type="checkbox"/>	<input type="checkbox"/>

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:

1.

C. TEXTBOOKS/CURRICULUM REVIEW:

- The textbook/curriculum currently in use has been determined to be adequate by the committee and requires no additional review.
- The textbook/curriculum currently in use was determined to require updating.

The following textbooks/curriculum were presented to the committee for review.

- CDX Online

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. N/A

D. CERTIFICATIONS: (List certifications available to your students)

- Lifting it Right
- OSHA 10
- EPA 609
- State Safety Inspection

Number of Students Receiving Certification:

- 23

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Certifications reflect industry.

E. CAREER AND TECHNOLOGY STUDENT ORGANIZATIONS (CTSO) INSTRUCTION:

List how CTSO's have been incorporated in the program.

- Students have not signed up for Skills this year.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. N/A

F. COLLEGE IN THE HIGH SCHOOL/ARTICULATION AGREEMENTS:

List College in the High School/Articulation Agreements currently offered by your program.

- UNOH

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. N/A

SECTION 6: ADULT EDUCATION

This program currently has no associated adult education offerings associated with it.

This program has adult education offerings as listed below:

- State Safety Inspection night classes available for adults.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR ADDITIONAL OFFERINGS/COMMENTS:

1. N/A

SECTION 7: GENERAL DISCUSSION

LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:

- Committee discussed the improvements made to the shop over the last 5 years to bring the shop up to current industry standards. Discussed replacing outdated head light aimer to meet current state safety inspection standards. Discussed replacing several worn out air hose reels and adding air hose reels in additional places in the shop.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. The headlight aimer should be replaced
2. **Replace existing hose reels that are broken.**