

**Franklin County Career and Technology Center  
FALL OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM**

<b>PROGRAM AREA:</b>	<b>ALLIED HEALTH</b>				
<b>MEETING DATE:</b>	9/15/2022	<b>START:</b>	15:17	<b>ADJOURN:</b>	
<b>COMMITTEE CHAIRPERSON:</b>	Angie Austin				
<b>COMMITTEE MEMBERS/GUESTS ATTENDING:</b>	Marla Moore, Sharla Dunlap, Deana McClure, Julie Beck, Angie Austin, Holly Friese, Heather Allen				
<b>BRIEF MEETING SUMMARY:</b>	<p>All members discussed the continued health care staffing shortages across the county. The greatest need appears to still be for nursing assistants but other entry level health care positions are also available throughout the county. FCCTC will continue to work with Dr Beck at Wilson College on the surgical technician partnership between Wilson College, FCCTC and Wellspan. Angie Austin is available to discuss Wellspan employment or observation opportunities with our students. Currently AH has 3 students on coop and all other level 3 students that are in our nurse aide program have commincated they are interested in coop after completion of the nurse aide program.</p>				
<b>ADMINISTRATIVE RESPONSE:</b>	<ul style="list-style-type: none"><li>•</li></ul>				

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SECRETARY SIGNATURE

## SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.

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## SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

- Critical thinking skills remain an opportunity for improvement. We have ensured that we include this challenge on a daily basis.
- Geriatric simulator was purchased but unfortunately arrived missing parts. Missing items have been shipped but have not been received yet.
- BP Simulator arms were not purchased due to a concern regarding the quality of the most recently purchased. Decision was made to use the ones we currently have for now.
- Students are scheduled for a presentation by Kathleen Rundquist and tour of the LPN building later this semester. We had one student last semester who received the Keystone Health scholarship for full payment of LPN program tuition.
- Still investigating QPR certification and MOOC courses and how they can benefit our students.
- Currently working with WellSpan on shadowing/intern opportunities.

## SECTION 3: FACILITIES

### FACILITIES REPORTING FORM:

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
1. The room provides the most advantageous use of space available	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Room lighting is adequate for the the health and safety of the students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. The room/lab areas are clean	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Tools and equipment are arranged in an orderly and task-appropriate manner	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The area has adequate storage facilities for permanent and consumable supplies	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Emergency Cutoff (Panic) Stops/Buttons are in operating condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Strategic floor areas are properly lined	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Strategic floor areas are free of obstructions	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. There are adequate storage facilities for flammable and toxic materials.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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|--|-------------------------------------|--------------------------|
| 10. There is adequate ventilation for flammable and toxic materials                            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 11. Fire extinguishers are visible, accessible, properly maintained and adequate in number     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 12. Classroom space for instruction in related theory is adequate.                             | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 13. The classroom/shop/laboratory temperature is comfortable                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 14. The classroom/shop/laboratory is large enough for the number of students served            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 15. Persons with disabilities are accommodated in the classroom/shops/laboratory               | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 16. Students have appropriate access to to equipment and supplies                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 17. As much as possible, the laboratory area mirrors the accommodations found in the workplace | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:**

1. Committee commented on the improvement in the learning atmosphere related to the classroom carpeting.

**SECTION 4: EQUIPMENT AND SUPPLIES**

**A. EQUIPMENT AND SUPPLIES REPORTING FORM:**

- |  | <u>Satisfactory</u>                 | <u>Unsatisfactory</u>    |
|--|-------------------------------------|--------------------------|
| 1. The supply of tools and equipment is adequate to implement the curriculum   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Equipment and tools meet current industry standards and are appropriate for teaching the occupational skills for that business/industry | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. The condition of the equipment indicates proper care and maintenance  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Equipment should meet OSHA safety standards with respect to guards, shields, grounding, etc   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. Safety protection (safety glasses, shields, etc.) is provided and instruction in the proper use of them is provided                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Supplies are adequate to implement program objectives   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. An inventory of equipment is maintained by the teacher or other staff member  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

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|---|-------------------------------------|--------------------------|
| 8. A schedule for repair and replacement of equipment, tools and supplies is maintained                               | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. A security system for the use of tools, equipment and supplies is maintained                                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10. Safety Data Sheets (SDA/MSDS) are provided for each flammable, toxic or explosive material as recommended by OSHA | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:**

1. None

**B. RECOMMENDATIONS ON EQUIPMENT AND SUPPLIES**

- 1.) What additional equipment is recommended to meet current industrial/occupational skill standards?
  - Stand pivot disc. We do currently have one and will look into upgrading and increasing our number available.
- 2.) What equipment is recommended for replacement within the next two years?
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- 3.) What equipment is recommended for replacement within the next five years?
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- 4.) Other recommendations:
  - Ceiling lift – WellSpan has installed multiple ceiling mounted patient lifts throughout their facilities. We will need to look into current regulations that prevent anyone under the age of 18 from using mechanical lifts. We will follow-up with committee at next meeting.

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. None

**C. UPDATE FIVE YEAR EQUIPMENT LIST FROM DISCUSSION AND ATTACH TO THIS DOCUMENT:**

**SECTION 5: GENERAL DISCUSSION**

**LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:**

**Update from OAC Members:**

1. Angie – Due to continued staffing crisis, WellSpan is interested in increasing opportunities for our high school age students.
2. Deana – TNA waiver lifted. Expecting an increase in enrollment requests. LPN’s may now teach NA classes but there must be an RN available. Online classes are also being permitted with strict requirements.
3. Julie – Wilson creating online nursing degree opportunities. Surgical Tech program potentially forming between WellSpan, Allied Health, and Wilson College. Current Wilson NCLEX pass rate is “excellent.” Working on developing better communication between healthcare facilities in Franklin County regarding CNA needs.

4. Heather – Continued need for Nurse Aides at WellSpan; WellSpan is using the HD Falls Program in an effort to reduce patient falls and injury.
5. Holly – Specialties of care available through WellSpan.

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. None

