

**Franklin County Career and Technology Center  
FALL OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM**

**PROGRAM AREA:**    **APPLIED HORTICULTURE CIP 01.0601**

**MEETING DATE:**    10/4/2022                      **START:**    6:00 pm                      **ADJOURN:**    8:30 pm

**COMMITTEE CHAIRPERSON:**    Ed Rhone

**COMMITTEE MEMBERS/GUESTS ATTENDING:**

Chris Snavely Owner Snavelys Garden corner  
Ed Rhone Owner Rhone's Plants and Scapes  
Chelcey Behm – Head grower Burpee Seeds  
David Perry, Instructor  
Aimee Rohrboch- Owner Mussleman Greenhouse

**BRIEF MEETING SUMMARY:**

We started of the meeting with introductions and discussed the need for qualified and motivated people for in the industry. Labor market is very tight and its hard to retain and fine good people due to other companies offering high starting salary and benefits. This industry is still very labor intensive and needing high energy and Dependable work force. We read and approved the spring meeting minutes, then discussed equipment and facilities updates, layouts and needs. I also brought up about the wonderful tour we had at D H Martin and how well the kids enjoyed seeing all the different things it takes to make the business succeed over the past 50 years. This also lead into the the discussion of Drones, landscape design needs and up dates to the greenhouse. We discussed the good year we had in the greenhouse in the spring and the crop of poinsettias for Christmas. Talked about FFA for farm show 2023 and that we sent student to State competitions this past summer. Also discussed up coming FFA Bingo and potential fruit sale to raise money for the club. Most members are willing to help out with controbutions to these events. Discussed shop sponsorship but did not seem to have any interest at this time. We also discussed all topic on the agenda from NOCTI, Mock interviews, Open house, Penn College, golf tournament and student awards in the spring. We ended the evening by a short tour of the courtyard and the greenhouses.

**ADMINISTRATIVE RESPONSE:**

- **Administration agrees with the positive feedback from the OAC. The program is seeing success with Teens and Greens and the facility upgrades are exciting. We appreciate the OAC's continued support and involvement in the program and school events. Administration is appreciative of the OAC equipment**

**recommendations for the 5 year equipment list and the committee's focus on current industry trends and standards.**

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SECRETARY SIGNATURE

### SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.
  - All members agreed no changes needed to minutes.

### SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

- Glad to see things are looking good around the school building and that they are interested in making improvements to the Teens and Greens.

### SECTION 3: FACILITIES

#### FACILITIES REPORTING FORM:

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
1. The room provides the most advantageous use of space available	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Room lighting is adequate for the the health and safety of the students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. The room/lab areas are clean	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Tools and equipment are arranged in an orderly and task-appropriate manner	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The area has adequate storage facilities for permanent and consumable supplies	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Emergency Cutoff (Panic) Stops/Buttons are in operating condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Strategic floor areas are properly lined	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Strategic floor areas are free of obstructions	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. There are adequate storage facilities for flammable and toxic materials.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. There is adequate ventilation for flammable and toxic materials	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Fire extinguishers are visible, accessible, properly maintained and adequate in number	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12. Classroom space for instruction in related theory is adequate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13. The classroom/shop/laboratory temperature is comfortable	<input checked="" type="checkbox"/>	<input type="checkbox"/>

- |  |                                     |                          |
|--|-------------------------------------|--------------------------|
| 14. The classroom/shop/laboratory is large enough for the number of students served            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 15. Persons with disabilities are accommodated in the classroom/shops/laboratory               | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 16. Students have appropriate access to to equipment and supplies                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 17. As much as possible, the laboratory area mirrors the accommodations found in the workplace | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:**

1. Committee feels the space provided shop / Laboratory is adequate but the classroom space is a little tight for more than 12 students.
2. Shop is clean and represents industry and work place environment.

**SECTION 4: EQUIPMENT AND SUPPLIES**

**A. EQUIPMENT AND SUPPLIES REPORTING FORM:**

- |  | <u>Satisfactory</u>                 | <u>Unsatisfactory</u>    |
|--|-------------------------------------|--------------------------|
| 1. The supply of tools and equipment is adequate to implement the curriculum   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Equipment and tools meet current industry standards and are appropriate for teaching the occupational skills for that business/industry | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. The condition of the equipment indicates proper care and maintenance  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Equipment should meet OSHA safety standards with respect to guards, shields, grounding, etc   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. Safety protection (safety glasses, shields, etc.) is provided and instruction in the proper use of them is provided                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Supplies are adequate to implement program objectives   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. An inventory of equipment is maintained by the teacher or other staff member  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. A schedule for repair and replacement of equipment, tools and supplies is maintained  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. A security system for the use of tools, equipment and supplies is maintained  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10. Safety Data Sheets (SDA/MSDS) are provided for each flammable, toxic or explosive material as recommended by OSHA                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:**

1. None needed at this time.

**B. RECOMMENDATIONS ON EQUIPMENT AND SUPPLIES**

- 1.) What additional equipment is recommended to meet current industrial/occupational skill standards?
  - Point of Sale system for working with customers and possible record keeping
  - Drone for Landscape design and estimating.
  - Grow lights
  - High efficient heaters for greenhouses.
- 2.) What equipment is recommended for replacement within the next two years?
  - Benching
  - Landscape design update and Training
- 3.) What equipment is recommended for replacement within the next five years?
  - Exhaust Fans
  - Geenhouse roof materal
  - Signs for greenhouse
- 4.) Other recommendations:
  - Black top a section of the fron of Teens and greens for safety reasons /liability.

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. Committee is glad to hear new roof is being put on the greenhouse this fall and that we installed a new sidewalk and doors into the greenhouse.
2. Hoping now that the fire training center is going to share the entrance to the greenhouse that maybe we can black top a small section in front of the store for safety reason in that people can pull close to the building and not worry about gravel driveway.

**C. UPDATE FIVE YEAR EQUIPMENT LIST FROM DISCUSSION AND ATTACH TO THIS DOCUMENT:**

**SECTION 5: GENERAL DISCUSSION**

**LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:**

- Open house November 15<sup>th</sup> and 17<sup>th</sup>,
- Alumni golf tournament Oct 15
- NOCTI performance 12-13, 4-18
- Discussed FFA activities and fruit sale, Bingo
- Mock interviews will be in person 10-27, 3-23.
- Perkin meeting Spring TBA
- **Student award Assembly 5/18/23**
- **Spring OAC 4/27/2023**

- **Courtyard update / progress**

**COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:**

1. Glad to see all the events and the schools returning to normal with out all the COVID restrictions
2. **Glad to hear a free course in preparation for private applicator online available this fall.**
3. **Happy to see the changes to the courtyard are finished.**
4. **Hope to see continued plant material being used on the campus for Plant ID, maintenance and proper IPM being used to control and identify pests.**

