

Franklin County Career and Technology Center
SPRING OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM

PROGRAM AREA:	AUTO COLLISION	CIP.CODE 47.0603	
MEETING DATE:	4/18/2023	START: 9:55	ADJOURN: 11:10
COMMITTEE CHAIRPERSON:	Merrill Varner		
COMMITTEE MEMBERS/GUESTS ATTENDING:	MERRILL VARNER, PATRICK PARSON, CHRIS HENSON, DANNY CARBAUGH		
BRIEF MEETING SUMMARY	<p>The committee stated that the classroom and shop space is adequate for the amount of students enrolled at this time. Shop projects and live work are mimicking the industry as close as possible as it is very hard to simulate some of the work that is done in the Auto Collision shops that support the program. My committee says the fact that I have 80% or more seniors out on co-op, say great things about the program. The committee stated to keep up the good work and to keep putting good students out on co-op.</p>		
ADMINISTRATIVE RESPONSE:	<ul style="list-style-type: none">• Administration is very appreciative of the continued support and involvement of the committee. We agree that Mr. Parson does a good job of having his students complete tasks and jobs that mimic the industry. The EPA 6H is an excellent industry certification addition to the program this year. Well done.		

Merrill Varner

SECRETARY/CHAIRPERSONS SIGNATURE

SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.

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SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

- No recommendations at this time.

SECTION 3: UPDATE OF PROGRAM

A. ENROLLMENT:

Enrollment Numbers – Semester 1(Fall) 18

Enrollment Numbers – Semester 2 (Spring) 21

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee stated shop space is adequate at this time for the number of students enrolled in the program.

B. Cooperative Education

Student Statistics

	Number of Students
Eligible Students	10
Students Placed on Co-op	7
Students Declining Co-op Opportunities	3

Employer Statistics (List each employer and number of students employed.)

- 1 CC&A, 1 Hensons Collision, 3 Volvo ship, 1 Keystone truck painting, 1 Forresters Lincoln,

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee felt co-op placement is satisfactory at this time as there are good students being put out on co-op. Committee also stated that this number will vary year to year depending on the caliber of students enrolled in the program. Committee was shocked to hear that there were 3 students that declined co-op.

C. STUDENT PLACEMENT: (From Senior Placement Survey)

	Number of Students
Previous Year Graduating Seniors	13
Previous Year Completers	9
Placement Data	
Employed Related to Career Field	9
Employed Unrelated to Career Field	3
Military Service	0
Enrolled Postsecondary Education	0
Available for Employment but Unemployed	1

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee thought numbers looked good and they may differ from year to year depending on enrollment as well as the caliber of studnets.

SECTION 4: SAFETY

SAFETY:

The program safety procedures and policies were reviewed and the committee found that they were:

Satisfactory Unsatisfactory

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. No recommendations at this time.

SECTION 5: CURRICULUM

A. POS TASK LIST:

The Pennsylvania Department of Education Program of Study Task List has not been updated this year and requires no additional review.

The Pennsylvania Department of Education Program of Study Task List has been updated this year. A copy of the document was provided to committee members for review.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee thought with the POS Task List being shortened and tasks being removed will make it more manageable. It also keeps it inline with the entry level co-op student/technician.

B. CURRICULUM REPORTING FORM:

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
1. The curriculum reflects current trade philosophy and practices.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Books and instructional materials are appropriate for students in this program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Audio-visual aids are sufficient to support the curriculum.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The curriculum provides:		
a. Balance between theory and practical work	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Career and Technical Student Organization activities as an integral part of the curriculum	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Field trips related to job sites	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Adequate instruction on safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Pre-test and post-test to determine student knowledge	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Development and/or application of related academic skills	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Competency-based education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The curriculum has been developed with the cooperation and advice of the Occupational Advisory Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. There is an occupational demand in the community for the occupational skills being taught	<input checked="" type="checkbox"/>	<input type="checkbox"/>

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:

1. No suggestions or recommendations at this time.

C. TEXTBOOKS/CURRICULUM REVIEW:

- The textbook/curriculum currently in use has been determined to be adequate by the committee and requires no additional review.
- The textbook/curriculum currently in use was determined to require updating.

The following textbooks/curriculum were presented to the committee for review.

- Mindtap AND AUTO BODY REPAIR TECHNOLOGY 7TH EDITION

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. No suggestions or recommendations at this time.

D. CERTIFICATIONS: (List certifications available to your students)

- ASE CERTIFICATION, NOCTI and EPA 6H Rule

Number of Students Receiving Certification:

- 21

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee said that certifying my entire class with the EPA 6H Rule was a great bonus to the students. It will also help them when they get a job in the industry plus save the employer money until they need to be recertified.

E. CAREER AND TECHNOLOGY STUDENT ORGANIZATIONS (CTSO) INSTRUCTION:

List how CTSO's have been incorporated in the program.

- Skills USA

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee really didn't say yes or no about competing at Skills USA. They thought if I had a good student that wanted to compete that I should send them.

F. COLLEGE IN THE HIGH SCHOOL/ARTICULATION AGREEMENTS:

List College in the High School/Articulation Agreements currently offered by your program.

- PENN TECH, THADEUS STEVENS, ATC, NADC

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Committee stated articulation agreements are satisfactory at this time.

SECTION 6: ADULT EDUCATION

This program currently has no associated adult education offerings associated with it.

This program has adult education offerings as listed below:

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COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR ADDITIONAL OFFERINGS/COMMENTS:

1. Committee stated they have no interest in adult ed in my program, as people will enroll to fix up their rusty vehicles and have no interest in moving into the Auto Collision field. They were concerned about keeping supplies and products separated between adult ed and day time school.

SECTION 7: GENERAL DISCUSSION

LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:

- **INDUSTRIAL PAINTING**

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. I told the committee that Manatowac is going to partner with my program for the industrial painting. I had a meeting with Shannon Park from Manatowac he is the supervisor over the paint department. They thought this would give the students an advantage when they graduate to maybe get a job as an industrial painter. I told the committee that I purchased a Virtual Painting System to train the students on. the committee thought is a great idea and great opportunity for the students to get hands on before getting the real hands on experience.