

**Franklin County Career and Technology Center
FALL OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM**

PROGRAM AREA:	CARPENTRY				
MEETING DATE:	9/22/2022	START:	5:00 PM	ADJOURN:	8:00 PM
COMMITTEE CHAIRPERSON:	Clay McClure				
COMMITTEE MEMBERS/GUESTS ATTENDING:	Ethan Huppert – TimberWright Chad Carpenter – TimberWright McKenzie Winklebauer – Winklebauer Construction Bill Ramsey – Brechbill and Helman Brian McKnew – Brim Builders Steve Grove – Grove Construction				
BRIEF MEETING SUMMARY:	Discussed the current state of equipment and use of space in the program area, as well as the intent to build a modular style home and sell it.				
ADMINISTRATIVE RESPONSE:	<ul style="list-style-type: none">Administration is appreciative of the continued OAC involvement and support of the Carpentry program. Thank you for the expert input on equipment and tool recommendations for the future. We are excited about the home build project and look forward to more details as this plan develops.				

SECRETARY SIGNATURE

SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.

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SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

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SECTION 3: FACILITIES

FACILITIES REPORTING FORM:

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
1. The room provides the most advantageous use of space available	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Room lighting is adequate for the the health and safety of the students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. The room/lab areas are clean	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Tools and equipment are arranged in an orderly and task-appropriate manner	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The area has adequate storage facilities for permanent and consumable supplies	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Emergency Cutoff (Panic) Stops/Buttons are in operating condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Strategic floor areas are properly lined	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Strategic floor areas are free of obstructions	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. There are adequate storage facilities for flammable and toxic materials.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. There is adequate ventilation for flammable and toxic materials	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Fire extinguishers are visible, accessible, properly maintained and adequate in number	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12. Classroom space for instruction in related theory is adequate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13. The classroom/shop/laboratory temperature is comfortable	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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|--|-------------------------------------|--------------------------|
| 14. The classroom/shop/laboratory is large enough for the number of students served | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 15. Persons with disabilities are accommodated in the classroom/shops/laboratory | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 16. Students have appropriate access to to equipment and supplies | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 17. As much as possible, the laboratory area mirrors the accommodations found in the workplace | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:

- 1.

SECTION 4: EQUIPMENT AND SUPPLIES

A. EQUIPMENT AND SUPPLIES REPORTING FORM:

- | | <u>Satisfactory</u> | <u>Unsatisfactory</u> |
|--|-------------------------------------|--------------------------|
| 1. The supply of tools and equipment is adequate to implement the curriculum | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Equipment and tools meet current industry standards and are appropriate for teaching the occupational skills for that business/industry | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. The condition of the equipment indicates proper care and maintenance | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Equipment should meet OSHA safety standards with respect to guards, shields, grounding, etc | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. Safety protection (safety glasses, shields, etc.) is provided and instruction in the proper use of them is provided | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Supplies are adequate to implement program objectives | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. An inventory of equipment is maintained by the teacher or other staff member | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. A schedule for repair and replacement of equipment, tools and supplies is maintained | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. A security system for the use of tools, equipment and supplies is maintained | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10. Safety Data Sheets (SDA/MSDS) are provided for each flammable, toxic or explosive material as recommended by OSHA | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:

1.

B. RECOMMENDATIONS ON EQUIPMENT AND SUPPLIES

1.) What additional equipment is recommended to meet current industrial/occupational skill standards?

2.) What equipment is recommended for replacement within the next two years?

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3.) What equipment is recommended for replacement within the next five years?

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4.) Other recommendations:

- Maintain the current rotation of power equipment. As they wear out, purchase new to replace.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

Suggestion to add a scissor lift to the five year equipment list. Members gave contact information for ho to purchase from. Noted that it would be best to purchase an older model due to the new standards that they are being built by. They will no longer go through a standard door opening without removal of the railing system.

Members approved the battery concrete nailer for the five year equipment list.

C. UPDATE FIVE YEAR EQUIPMENT LIST FROM DISCUSSION AND ATTACH TO THIS DOCUMENT:

SECTION 5: GENERAL DISCUSSION

LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:

- **Installation of commercial door hardware was recommended.**
- **Installation of additional rail systems, ex. Cable stle, aluminum, plastic. Mr. Swan said that as time and money are available, he would implement that also.**
- **Discussion on building a house as a construction academy.**

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. House build. Mr. Swan said that there is an intent to proceed with design of a home that can be built in the construction arena with the purpose of students doing all of the work, that would be modular in design. That home would then be sold and the buyer would be responsible for erecting it and any other work on the site. Members all agreed that the house should not drive curriculum. As students learn the material, then the build part of that should happen. Members agreed that there should be no time frame for completion.
2. **Members all agreed that the home build is a great idea and should be pursued.**
3. **There is funding for the house from the previous construction of a home that was built and sold by Steve Grove and the construction academy students while he was the Carpentry Instructor.**

4. **Mr. Swan will keep members informed as the process continues. He will email them plans as they start to come together.**
5. **Members gave additional contact info for businesses that are in the modular manufacturing business and will assist in getting information from them.**
- 6.

