

Franklin County Career and Technology Center FALL OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM

PROGRAM AREA:	DENTAL ASSISTING		
MEETING DATE:	9/28/2022	START:	5:30 PM
		ADJOURN:	6:00 PM
COMMITTEE CHAIRPERSON:	Bev Myers		
COMMITTEE MEMBERS/GUESTS ATTENDING:			
Bev Myers Kirstin Thorton Chelsea Miller			
BRIEF MEETING SUMMARY:			
<p>Held meeting via zoom due to committes schedules. This year 16 eligible co op students between the fall and spring semester (8 fall and 8 spring). So far this semester I have placed 6 students (2 @ Keystone Dental, 1 @ Adamson, 1 @ Dr. Ann Miller, 1 @ Cumberland Valley Dental Care, 1 @ Potomac Dental). OAC members are happy with getting these students out into the field, they agree co-op can really help students fall in love with the field. Next, we reviewed some possible field trips- Penn Tech/ College, HACC, and possible Whitaker Center. About 8 students joined HOSA this semester, OAC is excited to see how that goes (we had it set up before but cancelled due to snow and covid). Recently HACC dropped its CDA requirement for EFDA, this is exciting news, students can go to EFDA school straight from our program if they would like! OAC and I agree HACC would be a great field trip option so students can see what this EFDA program is all about. For our 5 year equipment list, looking at dental charting software still, looking for something that is for “students” vs a real life dental office, trying to get a good price since we will not be processing real patients. Secondly, new x-ray wall unit in future. The current one still works, but if we keep the current class size it would be ideal to have an addition one OR a hand held x-ray machine.. something to thing about tit the future. Lastly, we reviewed infection control and OAC members agree that it is time for students to start looking in eachothers mouths again (suction, impressions), this prepares them better for co-op.</p>			
ADMINISTRATIVE RESPONSE:			
<ul style="list-style-type: none"> • Administration is pleased with student Cooperative Education placements. This is an excellent opportunity. We appreciate the OAC involvement and support. We agree with the recommendation to visit HACC to explore the EFDA program because this is another excellent pathway for our students. We thank the OAC for the expert recommendations regarding equipment and industry/post-secondary visits. 			

SECRETARY SIGNATURE

SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.

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SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

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SECTION 3: FACILITIES

FACILITIES REPORTING FORM:

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
1. The room provides the most advantageous use of space available	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Room lighting is adequate for the the health and safety of the students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. The room/lab areas are clean	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Tools and equipment are arranged in an orderly and task-appropriate manner	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The area has adequate storage facilities for permanent and consumable supplies	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Emergency Cutoff (Panic) Stops/Buttons are in operating condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Strategic floor areas are properly lined	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Strategic floor areas are free of obstructions	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. There are adequate storage facilities for flammable and toxic materials.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. There is adequate ventilation for flammable and toxic materials	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Fire extinguishers are visible, accessible, properly maintained and adequate in number	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12. Classroom space for instruction in related theory is adequate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13. The classroom/shop/laboratory temperature is comfortable	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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| 14. The classroom/shop/laboratory is large enough for the number of students served | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 15. Persons with disabilities are accommodated in the classroom/shops/laboratory | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 16. Students have appropriate access to to equipment and supplies | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 17. As much as possible, the laboratory area mirrors the accommodations found in the workplace | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:

1. n/a

SECTION 4: EQUIPMENT AND SUPPLIES

A. EQUIPMENT AND SUPPLIES REPORTING FORM:

- | | <u>Satisfactory</u> | <u>Unsatisfactory</u> |
|--|-------------------------------------|--------------------------|
| 1. The supply of tools and equipment is adequate to implement the curriculum | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Equipment and tools meet current industry standards and are appropriate for teaching the occupational skills for that business/industry | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. The condition of the equipment indicates proper care and maintenance | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Equipment should meet OSHA safety standards with respect to guards, shields, grounding, etc | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. Safety protection (safety glasses, shields, etc.) is provided and instruction in the proper use of them is provided | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Supplies are adequate to implement program objectives | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. An inventory of equipment is maintained by the teacher or other staff member | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. A schedule for repair and replacement of equipment, tools and supplies is maintained | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. A security system for the use of tools, equipment and supplies is maintained | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10. Safety Data Sheets (SDA/MSDS) are provided for each flammable, toxic or explosive material as recommended by OSHA | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:

1. n/a

B. RECOMMENDATIONS ON EQUIPMENT AND SUPPLIES

- 1.) What additional equipment is recommended to meet current industrial/occupational skill standards?
 - Dental Charting Software- we are trying to find something that is a good cost for STUDENTS.. vs buying a software that is made for an actual dental office or even college with real patients.. researching.
- 2.) What equipment is recommended for replacement within the next two years?
 - Dental Wall Unit X-ray Machine or a VA TECH Hand Held X-ray- something to think about- current x-ray wall unit works perfectly fine, just if class keeps expanding or stays current size it would be useful to have another wall unit.. current one is from the early 1990s.
- 3.) What equipment is recommended for replacement within the next five years?
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- 4.) Other recommendations:
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COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. n/a

C. UPDATE FIVE YEAR EQUIPMENT LIST FROM DISCUSSION AND ATTACH TO THIS DOCUMENT:

SECTION 5: GENERAL DISCUSSION

LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:

- **We are planning to go on a field trip- looking at options currenty, possible Penn Tech and or HACC... HACC has an EFDA program that dropped their required for CDA.. this could be a great option for students to head right to EFDA school from FCCTC!!**

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. N/a

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