

Franklin County Career and Technology Center SPRING OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM

PROGRAM AREA:	Veterinary Assisting		
MEETING DATE:	4/27/2023	START:	7:35pm
		ADJOURN:	8:05pm
COMMITTEE CHAIRPERSON:	Tina Roles		
COMMITTEE MEMBERS/GUESTS ATTENDING:			
<p>Lisa Cook, LVT; instructor at CareerTech Deanna Becker, DVM; owner of North Paws Animal Hospital Gabby Wagaman; Manager at CVAS Tina Roles, LVT; Wilson College Stephanie Barrick, LVT; Waynesboro Vet Clinic Alexis Shreiner, AVA; Greencastle Vet Clinic Emily Brown, LVT; Greencastle Vet Clinic Michelle Swankler; owner of Michelle's Pet Grooming & Boarding Shaina Ferguson; part owner of Two Top Dairy Farm</p>			
BRIEF MEETING SUMMARY			
<p>This meeting was held and in person. Minutes from the Fall were approved, and updates were discussed; ex: Perkins purchases, microscope maintenance, and articulation with Wilson College. Enrollment for next year, as well as this year's Co-Op, and last year's senior placement were reviewed. Safety in the shop was found to be still satisfactory. An "update" to the POS was discussed and supported by the committee. Curriculum, certifications, CTSO experience, and textbooks were found to be satisfactory. Members were impressed with the variety of guest speakers and field trips. Articulations were reviewed, sponsorship ideas were discussed, and scholarships were discussed. Lastly, curriculum regarding therapeutic laser was discussed, and the 5 year equipment list was reviewed.</p>			
ADMINISTRATIVE RESPONSE:			
<ul style="list-style-type: none"> • Administration is very pleased with the integration of the new equipment (laser) and the training and teaching that has occurred with this piece. Mrs. Cook has put a great deal of energy into fieldtrips and industry visits for her students. She does an exceptional job of exposing students to different pathways and 			

opportunities through their vet assisting experience. Administration agrees with the suggestions/recommendations and agrees these should be on the 5 year equipment list.

Tina Roles

SECRETARY/CHAIRPERSONS SIGNATURE

SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.
 - None needed.

SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

- Tina described how Wilson College’s Vet Nursing has formed an articulation with our program.
- Microscopes got their maintenance done by a new company- Barber Optics, recommended by Dorothy.
- I purchased the therapeutic laser through Perkins; a before and after of the kitten from CVAS that we worked on was shown to members. Cage dryers were also purchased through Perkins.

SECTION 3: UPDATE OF PROGRAM

A. ENROLLMENT:

Enrollment Numbers – Semester 1(Fall) 11-6-4 (21)

Enrollment Numbers – Semester 2 (Spring) 10-4-6 (20)

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

B. Cooperative Education

Student Statistics

Eligible Students

Number of Students
Semester 1: 4/4 eligible. 3/4 went out.
Semester 2: 6/6 eligible. 4/6 went out.

Students Placed on Co-op

Semester 1: 3
Semester 2: 4, then down to 2
Semester 1: 1 with no transportation.

Students Declining Co-op Opportunities

Semester 2: 2, one with no transportation, one didn’t try too hard to find a site

Employer Statistics (List each employer and number of students employed.)

- Semester 1: Michelle’s Pet Grooming & Boarding x 1; CVAS x 1; Marsh Run Kennel x 1.
- Semester 2: Michelle’s Pet Grooming & Boarding x1; CVAS x 1; Dream Farm Heifer Raising x 1; Two Top Dairy Farm.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.

C. STUDENT PLACEMENT: (From Senior Placement Survey)

	Number of Students
Previous Year Graduating Seniors	15
Previous Year Completers	14
Placement Data	
Employed Related to Career Field	2
Employed Unrelated to Career Field	0
Military Service	0
Enrolled Postsecondary Education	9
Available for Employment but Unemployed	2

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. There are definitely students out working in related fields; ex: Franklin Vet Associates; Dream Farm; North Paws; started own grooming business; Goldenwood Kennels.

SECTION 4: SAFETY

SAFETY:

The program safety procedures and policies were reviewed and the committee found that they were:

Satisfactory Unsatisfactory

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. No changes needed.

SECTION 5: CURRICULUM

A. POS TASK LIST:

- The Pennsylvania Department of Education Program of Study Task List has not been updated this year and requires no additional review.
- The Pennsylvania Department of Education Program of Study Task List has been updated this year. A copy of the document was provided to committee members for review.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. The POS hasn't technically been updated, but it has been edited. Dipping a patient will be removed, and reading syringes & identifying anatomical terms will be added.
2. It is now 01.8301

B. CURRICULUM REPORTING FORM:

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
1. The curriculum reflects current trade philosophy and practices.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Books and instructional materials are appropriate for students in this program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Audio-visual aids are sufficient to support the curriculum.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The curriculum provides:		
a. Balance between theory and practical work	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Career and Technical Student Organization activities as an integral part of the curriculum	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Field trips related to job sites	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Adequate instruction on safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Pre-test and post-test to determine student knowledge	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Development and/or application of related academic skills	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Competency-based education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The curriculum has been developed with the cooperation and advice of the Occupational Advisory Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. There is an occupational demand in the community for the occupational skills being taught	<input checked="" type="checkbox"/>	<input type="checkbox"/>

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:

1. Curriculum has included: clinical trips to the Cumberland Valley Animal Shelter for level threes; Field Trips to Two Top Dairy Farm and Lampire Medical Laboratory; and guest speakers: Kindly Canines on Therapy Dogs, Marley doing a grooming demo and discussing her new grooming business, Sue Thompson on breeding and showing dogs, Deputy Flannery with Iron the Bomb-Sniffing dog, Dr. Lauren Deahl a board certified surgeon, Blake Perry on Wilson College and Genetic Visions, and Kendle Creager on Wilson College/ Veterinary Nursing.
2. CTSO involvement is FFA Veterinary Science competition.

C. TEXTBOOKS/CURRICULUM REVIEW:

- The textbook/curriculum currently in use has been determined to be adequate by the committee and requires no additional review.
- The textbook/curriculum currently in use was determined to require updating.

The following textbooks/curriculum were presented to the committee for review.

- Veterinary Assisting: Elsevier
- Medical Terminology: Romich
- Small Animal Care & Management: Warren
- Office Practices: Judah

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Continue using.

D. CERTIFICATIONS: (List certifications available to your students)

- OSHA 10 hour
- NAVTA's Approved Vet Assisting
- Fear Free

Number of Students Receiving Certification:

- **OSHA was 14 total.**
- **AVA was 10 total.**
- **Fear Free was 3 total.**

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

- 1.

E. CAREER AND TECHNOLOGY STUDENT ORGANIZATIONS (CTSO) INSTRUCTION:

List how CTSO's have been incorporated in the program.

- FFA Veterinary Science competition is being held at Penn State on June 13-15. 6 students will be participating: 4 on the team and 2 individual.
- SkillsUSA did not have any participants this year.
- We did not enter HOSA this year.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

- 1.

F. COLLEGE IN THE HIGH SCHOOL/ARTICULATION AGREEMENTS:

List College in the High School/Articulation Agreements currently offered by your program.

- Cal-U and Harcum College and Penn West and now Wilson College.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Members suggested I reach out to York YTI to discuss articulation.

SECTION 6: ADULT EDUCATION

This program currently has no associated adult education offerings associated with it.

This program has adult education offerings as listed below:

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COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR ADDITIONAL OFFERINGS/COMMENTS:

1.

SECTION 7: GENERAL DISCUSSION

LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:

- Mrs. Cook received feedback on how much assistants should know as far as Laser usage- Dr. Becker and Ms. Barrick recommended basic usage as far as them knowing protocols for post-surgery usage, and basic safety.
- Mrs. Cook requested Letters of Support.
- Mrs. Cook as for thoughts on the four, \$50 scholarships from FVA and North Paws.
- The 5 year equipment list was discussed: electric lift table, camera for microscope.
- Ms. Shreiner will reach out to Rural King, and possibly Forresters, for sponsorship.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1.